

**Minutes**  
**Regular Meeting of Council**  
**Monday, June 13, 2022 @ 5:30 pm**  
**Town of Twillingate - Council Chambers**

**Present:**

<b>Justin Blackler</b>	<b>Mayor</b>
<b>Wayne Greenham</b>	<b>Deputy Mayor</b>
<b>Andrew Rowsell</b>	<b>Councillor</b>
<b>Janice Barnes</b>	<b>Councillor</b>
<b>Lloyd Blake</b>	<b>Councillor</b>
<b>Mike Johnson</b>	<b>Councillor (Zoom)</b>
<b>Mitchell Watkins</b>	<b>Councillor</b>
<b>Leanne Hann</b>	<b>CAO</b>

**1. CALL TO ORDER**

The meeting was called to order by Mayor Blackler at 5:37 pm.

**2. VISITORS/PRESENTATIONS**

**A. HOSPITAL POND COMMITTEE**

The Hospital Pond Committee presented concerns that their committee is aging and the upkeep of hospital pond is becoming to onerous of a task for them to continue on their own. They requested the recreation committee and/or the Town consider taking over the hospital pond committee, and offered to remain on the committee on an advisory level only. At this time, Ken Facey will continue to complete general maintenance at Hospital Pond for the season. The committee noted they had permission from Peter Lush to use the Land / Hospital Pond historically, but they are uncertain who owns the land at this time. The committee will continue doing the work this year, but they are asking for help at the end of the season. CAO and Councillor Rowsell will investigate who owns the land.

**3. APPROVAL OF AGENDA**

**Motion #22-056:** Moved by Councillor Rowsell and seconded by Councillor Greenham that the Agenda for the Regular Meeting of Council on June 13, 2022 be adopted as presented. All in Favor (7/0). Motion carried.

**4. MINUTES/MOTIONS FOR APPROVAL**

**Motion #22-057:** Moved by Councillor Rowsell and seconded by Councillor Greenham that the

Minutes from the Regular Meeting of Council on May 09, 2022 be adopted as presented. All in favor (7/0). Motion carried.

**Motion #22-058:** Moved by Councillor Rowsell and seconded by Councillor Greenham that Motions #22-041, Motion #22-042, Motion #22-043, Motion #22-054, and Motion #22-055 be adopted as presented during the Special Meetings of Council in May, 2022. All in favor (7/0). Motion carried.

**Motion #22-041:** Be it resolved that The Town of Twillingate wishes to engage Pinchin Ltd. to conduct a Mould Investigation at the George Hawkins Memorial Arena and at the Fire Hall for a combined cost estimate of \$11,270.00 plus HST.

**Motion #22-042:** Be it resolved that The Town of Twillingate wishes to engage "Pinchin Ltd." to conduct a Hazardous Building Materials Assessment at the Fire Hall and the George Hawkins Memorial Arena (Pinchin Project No. 310134) for a lump sum fee of \$9,225.00 plus HST.

**Motion #22-043:** Be it resolved that the Town of Twillingate submit its Capital Investment Plan to the Department of Environment, Climate Change and Municipalities for Gas Tax Funding in the amount of \$182,486.96 for the Wood's Street Brownfield Remediation Project.

**Motion #22-054:** Moved by Councillor Greenham and seconded by Councillor Blake to approve in principle a development request to extend an existing wharf in Lower Jenkins Cove subject to all applicable regulations. All in favor (4/0). Motion carried.

**Motion #22-055:** Be it resolved that the Town of Twillingate wishes to create a new position for a Director of Public Works and Economic Development.

#### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

- ATV Friendly Road Plan: Mayor Blackler noted he is still looking into this.
- Age Friendly Committee: Councillor Barnes noted she would be on an age friendly committee. Councillor Rowsell noted he will connect with Candi Card to move forward with the committee.
- Fish, Fun and Folk Festival: Mayor Blacker requested the Town be considered a premier sponsor. The FFF Festival confirmed the Town will be seen as the premier sponsor. The FFF Festival was made aware of mould in the stadium and the Town's current efforts to resolve the issue in time for the festival.

- Welcome to Twillingate Sign: Councillor Watkins presented options for sign replacement including a plastic sign, or a dye cast aluminum sign. Council discussed costs, size and long-term advantages of the different types of signs. Councillor Watkins will continue to move forward with the sign and will provide options to Council on design and timelines.
- Cemetery by Foodland: MHA Derrek Bennet suggested the Town go through a JCP Project to work on the Cemetery. CAO to move forward with this.

**6. REPORTS – STANDING COMMITTEES:**

**A. Community Services Committee / Recreation Committee**

The recreation report was presented by Councillor Barnes.

The Recreation Committee meeting was held on May 22, and a Come Home Year meeting was held in May. The meetings were chaired by Councillor Barnes.

The following items were discussed:

- Come Home Year: Town of Twillingate July 1<sup>st</sup> Pancake breakfast is still planned but will require additional volunteers to make it a go.
- Boat Poker Run: Registration will be required; money will go to the recreation committee. A route and map has been completed. A BBQ and music on trump island is planned. DFO has been contacted, and a boat runner will be available for emergencies.

**B. Rock Cut Trail Liaison Update**

No updates.

**C. Public Works Committee**

The Public Works Committee report was presented by Deputy Mayor Greenham.

The Public Works Committee meeting was held on June 02, 2022. The meeting was chaired by Deputy Mayor Greenham and was attended by Leanne Hann and Robbie Ings (Public Works Foreman).

The following items were discussed:

**30 Main Street (Drainage Ditch)**

Resident has requested the Town pay to join the Town's culvert to a beach drainage culvert installed by the resident, and install a catch basin at the connection point. As the culvert was formerly drained via an open ditch to the ocean, and ditch was in-filled by others (not the Town),

Council feels the Town is not responsible to join the culverts or install a catch basin.

**Motion #22-059:** Moved by Councillor Mitchell and seconded by Councillor Johnson to deny the request to join the culverts and install a catch basin. All in favor. Motion carried.

#### **57 Main Street (Water Line)**

Resident has requested the Town pay \$2,892.19 back to the resident for the cost he incurred to replace and move a one-inch water line that his contractor struck while digging on his property. The location of the water line was unknown to both the current Town staff, and the resident. The water line services his neighbor's property, but crosses his property. Resident also requested the Town advise his neighbor that should the newly installed water line fail in the future, he would not be permitted to cross the property with a water line again, and would be required to hook up to the main line on Cooper's Lane.

**Motion #22-060:** Moved by Councillor Rowsell and seconded by Councillor Barnes to take no further action at this time regarding payment of the fee to re-install the water line as requested by the resident. All in favor. Motion carried.

**Motion #22-061:** Moved by Councillor Rowsell and seconded by Councillor Watkins that any further development of the water line to the properties 5C and 5D Coopers Lane shall be re-routed and connected to Coopers Lane and shall not cross the neighboring property. All in favor. Motion carried.

#### **312 Bayview Street (Street Light)**

Resident has requested the Town Council to install a Newfoundland Power street light in the area of 312 Bayview Street. Council did not approve the request. Deputy Mayor Wayne Greenham will connect with the resident directly to discuss.

#### **76 Bayview Street (Fire Concerns)**

Resident request to Council to install signs prohibiting fires on the beach when in close proximity to residences. Council agreed to order a sign indicating no burning of garbage or wood-cutting debris on this particular beach only. CAO to address fire safety concerns further by writing a letter to residents in the area indicating that burning garbage and storing personal fire-wood is not permitted on public property on behalf of Town Council.

#### **Lateral Service Line Policy**

Discussion regarding servicing lateral lines in the Town. The Town Council will continue to look into implementing a lateral line policy.

**D. Protective Services Committee**

No updates.

**E. Planning and Development Committee**

The Planning and Development Committee report was presented by Councillor Rowsell.

The Planning and Development Committee meeting was held on June 01, 2022. The meeting was chaired Councillor Rowsell, and was attended by Councillor Blake and Leanne Hann.

The following items were discussed:

**Development Application – 128 Main Street (repairs to wharf)**

CAO advised Council the work was completed by the resident prior to receiving a development permit from the Town.

**Development Application – 1 Legges Hill North (replace dock and stage)**

Development request submitted to replace dock and stage. As the application is for repair and replacement only, a Section 48 permit is not required.

**Motion #22-062:** Moved by Councillor Watkins and seconded by Councillor Rowsell to approve in principle the request to replace the dock and stage at 1 Legges Hill subject to all applicable regulations. All in favor (7/0). Motion carried.

**Development Application – 14 Durrell Street (construct garage)**

Development request to construct a garage in the area of a former salt box home.

**Motion #22-063:** Moved by Councillor Rowell and seconded by Deputy Mayor Greenham to approve in principle the request to construct a garage at 14 Durrell Street, subject to all applicable regulations. All in favor (7/0). Motion carried.

**Development Application – 14 Durrell Street (addition)**

Development request to construct a porch as an addition onto the residence.

**Motion #22-064:** Moved by Councillor Rowell and seconded by Deputy Mayor Greenham to approve in principle the request to construct a porch as an addition to the residence at 14 Durrell Street, subject to all applicable regulations. All in favor (7/0). Motion carried.

**Development Application – 9B Parson’s Lane (construct garage)**

Development request to construct a garage.

**Motion #22-065:** Moved by Councillor Rowell and seconded by Councillor Watkins to approve in principle the request to construct a garage at 9B Parson’s Lane, subject to all applicable regulations. All in favor (7/0). Motion carried.

**Development Application – 37 Main Street (RV parking pad)**

Development request to demolish an existing building (old house) and prepare the area as a parking pad for RV use on short term basis.

**Motion #22-066:** Moved by Councillor Rowell and seconded by Councillor Watkins to approve in principle the request to remove the existing building and prepare the area for parking an RV for a period of not greater than 6 months per year. All in favor (7/0). Motion carried.

**Crown Grant #159806 – Residential**

Crown Land Grant notification. Zoning does not interfere with this development. CAO will advise Crown Lands.

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Crown Land Grant notification. Zoning does not interfere with this development. CAO will advise Crown Lands.

**Business Application – Nightly Rental, 202 Bayview Street**

The applicant has requested to operate a vacation rental home at 202 Bayview Street. As the area is zoned Residential, and the proposed use is discretionary, public notice was conducted. No objections were received by the Town.

**Motion #22-067:** Moved by Councillor Rowsell and seconded by Councillor Johnson to approve in principle a vacation rental at 202 Bayview Street, subject to all applicable regulations and conditions. All in Favor (7/0). Motion Carried

**Business Application – Nightly Rental, 4 Stockley’s Hill**

The applicant has requested to operate a vacation rental home at 4 Stockely’s Hill. As the area is zoned Residential, and the proposed use is discretionary, public notice was conducted. No objections were received by the Town.

**Motion #22-068:** Moved by Councillor Rowsell and seconded by Councillor Johnson to approve in principle a vacation rental at 4 Stockley’s Hill, subject to all applicable regulations and conditions.

All in Favor (7/0). Motion Carried.

**Business Application – Nightly Rental, 10 Legges Hill South**

The applicant has requested to operate a vacation rental home at 10 Legges Hill South. As the area is zoned Residential, and the proposed use is discretionary, public notice was conducted. No objections were received by the Town.

**Motion #22-069:** Moved by Councillor Rowsell and seconded by Councillor Johnson to approve in principle a vacation rental at 10 Legges Hill South, subject to all applicable regulations and conditions. All in Favor (7/0). Motion Carried

**Business Application – Nightly Rental, 6 Gillard's Lane**

The applicant has requested to operate a vacation rental home at 6 Gillard's Lane. As the area is zoned Residential, and the proposed use is discretionary, public notice was conducted. No objections were received by the Town.

**Motion #22-070:** Moved by Councillor Rowsell and seconded by Councillor Johnson to approve in principle a vacation rental at 6 Gillard's Lane, subject to all applicable regulations and conditions. All in Favor (7/0). Motion Carried

**Business Application – Nightly Rental, 20 Young Street**

A discussion was held on the development application submitted for 6 additional stand-alone vacation rental units at 20 Youngs Lane. Council received four letters of opposition for the development, with two of the four letters deemed to have concerns that should be further addressed during a special meeting of council with the applicant and the residents. The applicant has volunteered to construct a 6-foot high privacy fence on the perimeter of his property to help address concerns regarding noise and privacy. CAO to schedule such meeting in the near future.

**28 Toulinquet Street – Operational Hair Salon without a permit**

Council was notified by the CAO that a Hair Salon at 28 Toulinquet Street is operating without a Business Occupancy license from the Town. CAO to contact the resident.

**23 Oxford's Lane – Operational Nail Bar without a permit**

Council was notified by the CAO that a Nail Bar at 23 Oxford's Lane is operating without a Business Occupancy license from the Town. CAO to contact the resident.

**Public Advertising**

A discussion was held regarding the level of public advertising currently conducted by the Town. Consideration to put a policy in place that would require a mail out campaign to all adjoining

properties and adjacent properties within a 50 m radius of the applicant when public consultation is required.

**F. Finance Committee**

The Finance Committee report was presented by Councillor Watkins.

The Finance Committee meeting was held on June 13, 2022. The meeting was chaired by Councillor Watkins, and was attended by Councillor Barnes, Kathy Roberts, and Leanne Hann.

The following items were discussed:

**Review of 2022 income and expense reports**

No major items presented.

**Kraft Hockeyville**

It was noted that after the next deposit of \$2,000, the Town will meet our goal for this account. Rather than stopping the fund totally, the Town will continue to add the \$10,000 / month to the fund.

**Ball Field Netting**

Concerns regarding the cost of installation and removal of the netting at the ball field were discussed by Council. Councillor Watkins will look into this further and advise Council.

**Payment of Bills**

**Motion #22-071:** Moved by Councillor Barnes and seconded by Councillor Watkins to approve payment of Town bills as presented during the committee meeting on June 13, 2022. All in Favor (7/0). Motion Carried.

**Veteran's Service Recognition Book Advertising**

**Motion #22-072:** Moved by Councillor Watkins and seconded by Councillor Johnson to decline a donation request from the Veteran's Service Recognition Book Advertising campaign. All in Favor (7/0). Motion Carried.

**Make a Wish Donation Request**

Request to donate to Run the Rock 2022. Council would be in favor of a monetary donation if the Town has a local participant. CAO to investigate further.



**Change Order No. 1 Sewage Lift Stations Project 17-GI-22-00022**

**Motion #22-073:** Moved by Councillor Greenham and seconded by Councillor Barnes to approve Change Order No.1 from the Division of Municipal Infrastructure for \$690.00 to incorporate surcharge protection into the electrical design for the two sewage lift stations. All in Favor (7/0). Motion Carried.

**G. Fisherman's Committee**

No updates.

**7. ADMINISTRATION**

**2022 CLAR SIMMONS Scholarship**

Presented to Council.

**2023 Assessment Role Memo**

Presented to Council.

**8. NEW BUSINESS**

**Physician Retention and Recruitment Committee**

Mayor Blackler notified Council that a Physician Retention and Recruitment Committee has been stuck. The committee will be comprised of both Town Council, Hospital staff, and public members from Twillingate and New World Island.

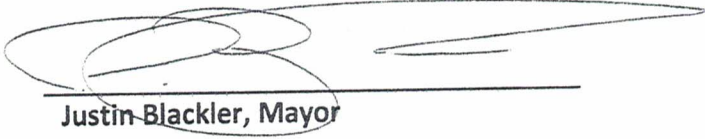
**Masonic Lodge**

Councillor Blake presented an update regarding the Masonic Lodge. 2022 year is the 150<sup>th</sup> anniversary of the Masonic Lodge. A time capsule of 100 years under the building will be exposed this year, and replaced with another 100-year time capsule. The Masonic Lodge is requesting support from the Town, and new members.

**9. ADJOURNMENT**

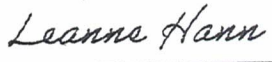
**Motion #22-074:** Being there no further business, it was moved by Councillor Watkins and seconded by Councillor Johnson that the meeting be adjourned. All in Favor (7/0). Motion Carried.

The meeting adjourned at 9:03 p.m.



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**Justin Blackler, Mayor**



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**Leanne Hann, CAO**