

## Minutes

Regular Meeting of Council  
August 14<sup>th</sup>, 2023 @ 7:00 pm  
Town of Twillingate - Council Chambers

### Present:

Justin Blackler	Mayor
Wayne Greenham	Deputy Mayor
Janice Barnes	Councillor
Mike Johnson	Councillor
Lloyd Blake	Councillor
Andrew Rowsell	Councillor
Gary Hull	Town of Twillingate, Administrative Assistant I

#### 1. CALL TO ORDER

The meeting was called to order by Mayor Blackler at 7:03 pm.

#### 2. VISITORS/PRESENTATIONS

No Presentations were made.

#### 3. APPROVAL OF AGENDA

**Motion #23-114:** Moved by Deputy Mayor Greenham and seconded by Councillor Rowsell that the agenda for the Regular Meeting of Council on August 14<sup>th</sup>, 2023, be adopted as presented. All in Favor (6/0). Motion carried.

#### 4. MINUTES/MOTIONS FOR APPROVAL

**Motion #23-115:** Moved by Councillor Johnson and Seconded by Councillor Rowsell that the meeting minutes from July 11<sup>th</sup>, 2023, Council meeting be adopted as presented. All in favour (6/0). Motion carried.

#### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nothing to report.

#### 6. REPORTS – STANDING COMMITTEES:

##### A. Finance Committee

The Finance Committee report was presented by Councillor Barnes. The Finance Committee meeting was held on August 14<sup>th</sup>, 2023. The meeting was chaired by Mayor Blackler and was attended by Councillor Barnes and Kathy Roberts.

The bank reconciliation was signed and approved by the Committee on August 14<sup>th</sup>, 2023.

The following items were discussed:

**July Income and Expense Report**

Council Barnes advised that no major concerns were identified with the July 2023 Income and Expense Report, or the July Adjustments/Accounts Payable Reports, as presented.

**Motion #23-116:** Moved by Councillor Barnes and seconded by Councillor Rowsell to approve the July 2023 Income and Expense Report as presented. All in favor (6/0). Motion carried.

**Town Bills**

**Motion #23-117:** Moved by Deputy Mayor Greenham and seconded by Councillor Rowsell to approve payment of Town bills (unpaid) as presented during the Committee meeting on August 14, 2023. All in Favor (6/0). Motion carried.

Conversation was had on the Donations budget and how Council decides who gets funding and who doesn't. Further conversation needed.

**Baseball Newfoundland & Labrador – Donation Request**

**Motion #23-118:** Moved by Councillor Barnes and seconded by Councillor Rowsell to donate \$50.00 to the U15 Baseball Team.

In Favor: Mayor Blackler, Deputy Mayor Greenham, Councillor Johnson, Councillor Rowsell, Councillor Blake

Not in Favor: Councillor Barnes

Motion carried.

**Citizen Crime Prevention Association of Newfoundland & Labrador – Advertising Request**

**Motion #23-119:** Moved by Councillor Barnes and seconded by Councillor Johnson to deny funding for the advertising request. All in Favor (6/0). Motion carried.

**Delegation of new Finance Committee Member**

Mayor Blackler advised that he will be the chair of the Finance Committee until after the new Councillor has been sworn in on September 11<sup>th</sup>, 2023.

**Tax Re-Classification Request – 54 Main Street**

It was discussed that a name change only is required in this situation. Refer to Leanne.

**Tax Adjustment Request – 3 Gillard's Lane**

It was decided that the Town of Twillingate will issue a letter to the resident that they contact the Municipal Assessment Agency (MAA) to have their property reassessed.

**Tax Adjustment Request – 299B Bayview Street**

It was decided that the Town of Twillingate will issue a letter to the resident that they contact the Municipal Assessment Agency (MAA) to have their property reassessed.

**Street Light Request – Hospital Pond**

**Motion #23-120:** Moved by Deputy Mayor Greenham and seconded by Councillor Rowsell that the Town install a light pole at hospital pond. Motion carried (6/0).

**B. Recreation Committee**

The Recreation update was provided by Councillor Barnes.

The following items were discussed:

- Fish, Fun & Folk festival for 2023 has come and gone and it was noted that the festival was an overall success. Several items were discussed, including:
  - The doors in the stadium locked preventing entry for a prolonged period of time.
  - The lack of the Town’s involvement in the parade. (i.e. no float).
  - Food Truck vendors and that the 2 represented at the festival were successful.

**C. Public Works Committee**

The Public Works Committee report was presented by Deputy Mayor Greenham. The Public Works Committee meeting was held on August 14<sup>th</sup>, 2023. The meeting was chaired by Deputy Mayor Greenham and was attended by Jeff Burt, Councillor Johnson and Mayor Blackler.

**P/W Complaints**

File 1 – Complaint Form – Snow Clearing - Public Works to repair the damaged sods.

File 2 – Complaint Form – Potholes - Public Works supervisor to investigate and ensure situation has been addressed.

File 3 – Complaint Form – Garbage Pick up - No adjustment to be made to residents’ garbage Collection Fees.

File 4 – Complaint Form – Blocked Culvert - Public Works to investigate further.

File 5 – Complaint Form – Potholes – Public Works supervisor to investigate and ensure situation has been addressed.

File 6 – Complaint Form – Road Conditions and Potholes – Public Works supervisor to investigate and ensure situation has been addressed.

File 7 – Complaint Form – Potholes – Public Works supervisor to investigate and ensure situation has been addressed.

### **PW Correspondence**

File 8 – PW & PD – Email – Concern of Cross Walk Construction mid-week of the festival – Town to be more pro-active to help advise businesses of work scheduled to be done.

File 9 – PW – Concern over lack of maintenance done to Road. – Public Works supervisor to investigate and ensure situation has been addressed.

File 10 – PW – Blocked Culvert – Public Works supervisor to investigate and ensure the situation has been addressed.

File 11 – PD – Tax Reduction (Potato Garden) – No action to be taken as property is land-locked. Adjustments made that were referred to were for single owner adjacent properties.

No presentations were made for: Water Shut-Off Service Communication, PW General Update, Q2 Budget Review, Training or the Booster Station Improvements.

Mayor Blackler did, however table 2 items for discussion:

1. He is seeking to have incoming Public Works Complaints/Concerns handled in a more organized manner. More information is needed from Public Works on dealing with follow-up.  
Motion # 23-121: It was moved by Mayor Blackler and seconded by Deputy Mayor Greenham that all complaints received related to Public Works must be compiled with information: When received. What was the concern. Who was to Concern Referred to. Who dealt with the issue. What action was taken. When was the action. All in Favour. Motion Carried (6/0).
2. He raised some concerns over the conditions at the PW Depot that were brought to light from a recent OH & S inspection. Some discussion was had that conditions and deficiencies need to be addressed immediately. CAO, Leanne Hann will issue a memorandum to PW that over the next 30 days PW is to address findings from the inspection and a new inspection will be completed in 30 days.

### **D. Planning and Development Committee**

The Planning and Development Committee meeting minutes were presented by Councillor Rowsell. The Planning and Development Committee meeting was held on August 9<sup>th</sup>, 2023. The

meeting was chaired by Councillor Rowsell and was attended by Councillor Johnson and Jeff Burt.

The following items were discussed:

**Development Application – 3 Browney’s Cove Road**

**Motion # 23-122:** It was moved by Councillor Rowsell and seconded by Councillor Johnson that if this development is completed over Town of Twillingate Water & Sewer infrastructure and repairs to that infrastructure become necessary at a later date, than the cost to repair his property will be at owner’s expense. All in Favour. Motion Carried. (6/0)

**Irving Oil – Signage**

Follow-up needed from homeowner for proof of no insurability. Also need to? that if Town puts up new signage under a land lease agreement, will that allow for insurance approval.

**Hugh Lane Signage**

Signage is in place. Review to be completed to see if signage needs to be relocated to a better position.

**E. Rockcut Trail Liaison Update**

Meeting has been had with ACOA to discuss funding. More to come. Also noted that Merchandise has been selling well this summer.

**F. Protective Services Committee - N/A**

RCMP reports that they are currently 7 members short in the region but also mentioned that there are no plans to close detachments in the area.

**G. Fisherman’s Committee**

Nothing new to report on the Gillesport Wharf Re-development. Gary has been in contact with the Wharf Committee and is waiting for their discussion paper on what work is needed to be done.

**H. Tourism Committee**

There is money in the Tourism budget that needs to be spent. Further discussion needed.

**I. Heritage Committee**

Nil

7. ADMINISTRATION

Nil

8. REGULATIONS

Nil

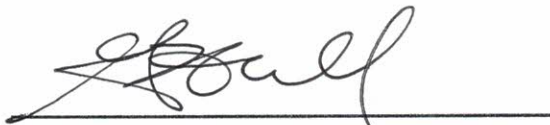
9. ADJOURNMENT

**Motion #23-123:** There being no further business, it was moved by Councillor Barnes and seconded by Councillor Rowsell that the meeting be adjourned. All in Favor (6/0). Motion carried.

The meeting adjourned at 8:50 p.m.



Justin Blackler, Mayor



Gary Hull, Administrative Assistant