

**TOWN OF TWILLINGATE  
REGULAR MEETING OF COUNCIL  
WEDNESDAY, AUGUST 14<sup>th</sup>, 2019  
TOWN HALL, TWILLINGATE  
7:00 PM**

**PRESENT:** Chairperson Mayor Grant White  
Deputy Mayor Cyril Dalley  
Councillor Janice Barnes  
Councillor Lloyd Blake <Joined at 7:28 pm.>  
Councillor Melissa Blackler  
Councillor Wayne Greenham  
Town Clerk/Manager Marie Magnin

**REGRETS:** Councillor Oliver Hynes

**1. CALL TO ORDER**

The meeting was called to order by Mayor White at 7:00 pm.

**2. DELEGATIONS**

N/A

**3. APPROVAL OF AGENDA**

Council reviewed and approved the agenda.

**Motion #19-180**

Approval of Agenda

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 5 Opposing: 0

Decision: Motion carried.

**4. MINUTES FOR APPROVAL**

**Motion #19-181**

Regular Meeting for Approval

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, that the Minutes from the Regular Meeting of Council on July 10<sup>th</sup>, 2019 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

**Motion #19-182**

It was moved by Councillor Hynes, seconded by Councillor Blackler, that the Minutes from the Special Meeting on July 30<sup>th</sup>, 2019 be adopted as presented.

In Favour: 5 Opposing: 0  
Decision: Motion carried.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

An error in Minute #19-176 was noted. The cost to purchase a new sewer pump for the Knott's Lane lift station is \$10,948.89+HST. The amount recorded in the minutes represented the cost to replace not purchase new, and Council's decision was to purchase a new pump.

**6. REPORTS - STANDING COMMITTEES:****A. Public Works**

Chair, Councillor Greenham, informed Council that there was a meeting of the Public Works Committee on July 30<sup>th</sup>, 2019 at 9:00 am. As reflected in the minutes from the meeting, there were two agenda items for this meeting: the condition of Dock Road and the erosion of pavement and related safety concerns on Robin's Cove Road. The outcome of the discussions was as follows:

- The Committee asked for the Public Works Foreman and Town Clerk/Manager to work with a local contractor to get an estimate to extend the culvert, build 2 head walls, add two loads of armour stone and re-pave the section of Robin's Cove Road that has become a danger.

<Councillor Blackler declared a conflict of interest due to the fact that she lives on Dock Road and stands to benefit financially by any improvements to the road. She left the room at 7:15 pm.>

- Dock Road requires an engineering solution due to the width and slope of the road. This is not a project that can be contracted locally in the absence of engineering oversight. Furthermore, funding options (i.e. MCW) must be explored due to the high expense associated with ditching and paving this section of road.

The Town Clerk/Manager shared that since the Public Works Committee Meeting, a ballpark estimate of \$15K for the needed upgrades to Robin's Cove Road was received.

The Town Clerk/Manager also shared that a new round of MCW Funding was announced earlier this week and applications are due on Sept 30<sup>th</sup>, 2019. MCW is the best source of funding for roads, as it is cost shared at 50%, and as such, Dock Road could be considered as a possible project to include in our application.

Based on this discussion the following motions were made:

**Motion #19-183**

It was moved by Councillor Greenham, seconded by Councillor Hynes, to request quotes from local contractors for the work required to address the safety concerns on Robin's Cove Road. Once quotes are received, it was further agreed that the Town Clerk/Manager would apply to the Gas Tax Secretariat to utilize Gas Tax Funds for this project.

In Favour: 4 Opposing: 0  
Decision: Motion carried.

**Minute #19-184**

It was agreed that the Town Clerk/Manager would contact CECOM to request detailed estimates for the various options for upgrades on Dock Road. Due to the funding ratios, it was agreed that we should get an estimate for ditching, ditching/paving and water & sewer. There was discussion about the fact that Dock Road is not currently top of the list for water & sewer in the community due to the fact that large sections of the community servicing more people have been waiting decades for water and sewer. That said, because water and sewer projects are funded at 90/10 and include paving, it may in fact be a less expensive route for the municipality. These quotes will be considered along with all other projects being considered for the upcoming application for MCW due on Sept 30<sup>th</sup>.

<Councillor Blackler returned at 7:28 pm.>

<Councillor Blake joined the meeting at 7:28 pm.>

B. Tourism

Chair, Grant White, shared with Council that the Tourism Committee met with members of the Fish, Fun and Folk Festival Committee to discuss the opportunity of a Come Home Year in 2020, which would correspond with the 40<sup>th</sup> Anniversary of the Fish, Fun and Folk Festival. It was agreed that a committee would be created for the Come Home Year.

C. Finance

Chair, Deputy Mayor Dalley, shared with Council that the Finance Committee met on July 17<sup>th</sup>, 2019 and the primary purpose of the meeting was to discuss the Town's Schedule of Rates and Taxes. Specifically, the Committee has started a detailed review of the Schedule in order to identify any areas for improvement (i.e. policies that should be reviewed). The goal of this review is to present Council with a list of recommendations to be included in the 2020 Schedule of Rates & Taxes. The Committee is working closely with the Town Clerk/Manager to analyze the options.

D. Fisheries

No reports for this meeting.

E. Planning and Development

No reports for this meeting.

F. Fire Department

No reports for this meeting.

7. CORRESPONDENCE

**Motion #19-185**

It was moved by Councillor Greenham, seconded by Councillor Barnes, to notify a resident with a double hook-up (two homes hooked up to the main line through one connection) with water lines crossing

another property owner's land, that water & sewer service has now been extended to his/her residence and as such, he/she is required to disconnect the double hook-up and connect to the main line at his/her expense. Council agreed to allow the resident a 6-month grace period to connect prior to taking any further action.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Motion #19-186**

It was moved by Councillor Blake, seconded by Councillor Hynes, to purchase and erect three signs in Back Harbour notifying motorists of a deaf child in the vicinity.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Minute #19-187**

There was discussion regarding a resident's request to re-route an ATV path in the area of Dock Road so that the resident can acquire Crown Land. It was agreed that the Planning and Development Committee of Council would contact the resident and visit the area.

**Minute #19-188**

A local business owner requested signage for a home-based business. Upon discussion, it became clear that there was some confusion as to whether or not the business owner was requesting a traffic sign or an advertisement for the business. It was agreed that the Town Clerk/Manager would follow up with the business owner to get clarification.

**Motion #19-189**

It was moved by Councillor Hynes, seconded by Councillor Barnes, to approve a new short-term vacation rental at 137 Bayview Street. As the property is zoned Residential and vacation rental is considered a discretionary use, the proposal will need to be advertised for 1 week. Council approves this proposal subject to the applicant's compliance with all applicable Federal, Provincial and Municipal Regulations.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**8. FINANCES**

**Motion #19-190**

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, that the attached accounts be passed for payment.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Motion #19-191**

It was moved by Councillor Hynes, seconded by Councillor Blackler, that the A/R adjustments for July, in the amount of \$106,761.66, be approved.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

## 9. REGULATIONS AND POLICIES

N/A

## 10. GENERAL BUSINESS

### **Motion #19-192**

It was moved by Councillor Greenham, seconded by Councillor Blackler, to inform the property owner of 96A Bayview Street that the Town will not assume the cost of installing a water line from the main line to his/her property. When purchasing a property, it is incumbent upon the purchaser to do their due diligence with respect to the property and the quality of services assumed with the purchase. Furthermore, this water line is wholly on private property and therefore not the responsibility of the Town. Due to the fact that the home cannot easily, or at minimal cost, be connected to the main line, it was agreed that Council is willing to adjust his/her water fee by 50%/year, both retroactively and moving forward. If he/she decides to put a heat trace on the line that connects to his/her neighbours and is successful in accessing Town water throughout the year, then no adjustment would be given moving forward.

In Favour: 6 Opposing: 0

Decision: Motion carried.

### **Minute #19-193**

The Town Clerk/Manager told Council that applications are due on September 30<sup>th</sup>, 2019 for MCW Projects. It was agreed that the Town Clerk/Manager would work with CECON to develop estimates for the following projects for Council's consideration: 1) Gillesport Rd. Lift Station 2) Bayview Water & Sewer Extension 3) Dock Road (Ditching, Ditching/Paving and Water/Sewer), 4) North Side Water Line Replacement, and 5) Chiller for the stadium.

### **Motion #19-194**

It was moved by Councillor Hynes, seconded by Councillor Blackler, to accept Municipal Capital Works Funding to replace a portion of the Main Street main water line (Project Number 17-GI-20-00029), with a cost not greater than \$2,868,370.

In Favour: 6 Opposing: 0

Decision: Motion carried.

### **Motion #19-195**

It was moved by Councillor Blackler, seconded by Councillor Greenham, to purchase a fixed gas detection system, a personal carbon monoxide detector, an eyewash station, a ventilation system in our zamboni room, relocate the ammonia detector, and complete omission testing for the zamboni, as these issues are deemed mandatory to comply with OH&S and Service NL policies. The total expense associated with these items is \$15,434.39. Of this, we are eligible for \$9260.63 in Emergency Assistance. It was further agreed to apply for Special Assistance Funding for these items as they were not planned for in the annual budget.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Motion #19-196**

It was moved by Councillor Greenham, seconded by Councillor Hynes, to purchase signage for both the VIC and the New Town Hall at a total cost of \$4,199.28+HST.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Minute #19-197**

The Town Clerk/Manager informed Council that we are currently on schedule to move into the new Town Hall on August 26<sup>th</sup> & 27<sup>th</sup>, 2019. It was agreed that the Town Office would need to close for two days to allow for the transition. Once the move is 100% confirmed, the public will be notified of the closing and opening date on Facebook and Cable.

**Minute #19-198**

The Town Clerk/Manager provided an update on the Plan Twillingate Project, informing Council that public consultation sessions will be taking place at the Lion's Club on Sept 4<sup>th</sup>, 2019 from 2-4 pm and 6-8 pm, and that we should try to have as many Council Members present as possible. Also, Council was reminded that the Municipal Plan consultants will meet with them on Sept 3<sup>rd</sup>, 2019 at 3:30 pm.

**Motion #19-199**

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to purchase a new pump for the Town Hall lift station at a cost of \$10,420.84+HST.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Motion #19-200**

It was moved by Councillor Blackler, seconded by Councillor Barnes, to apply for Special Assistance Funding for the two new lift station pumps that we've had to order (Knott's Lane and Town Hall). The total cost of the two pumps inclusive of HST is \$24,575.17.

In Favour: 6 Opposing: 0  
Decision: Motion carried.

**Minute #19-201**

Mayor White informed Council that there is interest from the community to form a Ballfield Committee. It was agreed that our Recreation Director would engage with this Committee to discuss ways in which we can improve upon the ballfield with the ultimate goal of being able to host larger tournaments.

There being no further business at this time, it was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to adjourn the meeting. Meeting adjourned at 10:32 pm. Carried.

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Grant White-Mayor

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Marie B. Magnin-Town Clerk/Manager