

**TOWN OF TWILLINGATE  
REGULAR MEETING OF COUNCIL  
WEDNESDAY APRIL 22<sup>ND</sup>, 2020  
ZOOM WEBINAR (Online Video Conferencing Platform)  
7:00 PM**

**PRESENT:**

Chairperson	Mayor Grant White
Deputy Mayor	Cyril Dalley
Councillor	Janice Barnes
Councillor	Lloyd Blake
Councillor	Wayne Greenham
Councillor	Melissa Blackler
Councillor	Oliver Hynes
Town Clerk/Manager	Marie Magnin

**REGRETS:** N/A

**CALL TO ORDER**

The meeting was called to order by Mayor White at 7:07 pm.

Mayor White requested that Council pause for a minute of silence to reflect on the recent terrible tragedies in Nova Scotia. Council joined together in a minute of silence.

Mayor White recognized today as Earth Day and also acknowledged this week as Volunteer Week and expressed his respect and gratitude to the many volunteers in our community.

**Motion #20-58**

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, to conduct all Regular Council Meetings via online video conferencing platform until it is safe to resume meetings at the Town Hall.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

**1. DELEGATIONS**

N/A

**2. APPROVAL OF AGENDA**

**Motion #20-59**

Approval of Agenda

The following items were added to the Agenda: 1. United Way Funding for Seniors, 2. Debris from winter storm across from Post Office, 3. Pavement in Blow-Me-Down, and 4. Come Home Year 2021.

It was moved by Councillor Hynes, seconded by Councillor Barnes, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 7 Opposing: 0

Decision: Motion carried.

### 3. MINUTES FOR APPROVAL

#### **Motion #20-60**

Regular Meeting Minutes for Approval

It was moved by Councillor Blackler, seconded by Councillor Barnes, that the Minutes from the Regular Meeting of Council on March 9<sup>th</sup>, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

#### **Motion #20-61**

Special Meeting Minutes for Approval

It was moved by Councillor Greenham, seconded by Councillor Blackler, that the Minutes from the Special Meeting of Council on March 17<sup>th</sup>, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

#### **Motion #20-62**

Special Meeting Minutes for Approval

It was moved by Councillor Barnes, seconded by Councillor Blake, that the Minutes from the Special Meeting of Council on March 30<sup>th</sup>, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

### 5. REPORTS - STANDING COMMITTEES:

#### A. Public Works

No reports for this meeting.

#### B. Tourism

Mayor White referenced the recent TITA Board Minutes from April 9<sup>th</sup>. He highlighted the following:

- The Visitor Information Centre, which is being led by TITA in partnership with the Town, is still moving forward.
- The Town is working closely with Industry to understand and assess the impact of COVID-19 on our local economy.
- The Trails Project, led by the Twillingate Trails Regional Committee and the Town, is moving along well.

- Waterwerks, a branding agency, has been hired to do the branding for our trail system as well as design signage and develop a marketing plan.
- The foreman position has been advertised and the top three candidates will be interviewed next week.
- The crew will be hired asap, with consideration for how the crew can work safely in a COVID-19 world.

#### C. Finance

Deputy Mayor Dalley, Chair of the Finance Committee, referenced the Minutes from the Finance Committee Meeting on April 8<sup>th</sup>, 2020. The following recommendations were made:

- To repeal the policy requiring vacant property owners to pay the full \$83 per vacant home and revert back to the previous policy which required vacant property owners to pay only 50% if the property was vacant for 365 days.
- Not to proceed with reviewing properties for municipal auction at this time.
- To postpone Spring Clean-Up until further notice.

#### **Motion #20-63**

It was moved by Deputy Mayor Dalley, seconded by Councillor Blake, to repeal the policy requiring vacant property owners to pay the full \$83 per vacant home and revert back to the previous policy which required vacant property owners to pay only 50% if the property was vacant for 365 days.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

#### **Motion #20-64**

It was moved by Councillor Barnes, seconded by Councillor Hynes, not to proceed with reviewing properties for municipal auction at this time.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

#### **Motion #20-65**

It was moved by Councillor Blackler, seconded by Councillor Barnes, to postpone the Spring Clean-Up until further notice.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

#### D. Fisheries

No reports for this meeting.

#### E. Planning and Development

Councillor Barnes, Chair of the Planning & Development Committee, referenced the Minutes from Committee Meetings on April 8<sup>th</sup> and April 21<sup>st</sup>. The primary purpose of these meetings was to review the proposed and requested zone changes as part of the new draft Municipal Plan & Development Regulations. The Committee recommends the following zoning changes, as reflected on the maps provided by our Municipal Planners, be included in the draft Municipal Plan & Development Regulations:

1. *Expansion of Conservation Areas* (**Motion #20-66** It was moved by Councillor Barnes, seconded by Councillor Greenham, to include in the draft Development Regulations that the area from French Beach to Purcell's Harbour be re-zoned from Rural to Conservation. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
2. *Creation of Mineral Working Zone* (**Motion #20-67** It was moved by Councillor Barnes, seconded by Councillor Hynes, to include in the draft Development Regulations a Mineral Working Zone. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
3. *Creation of Gateway Commercial Zone* (**Motion #20-68** It was moved by Councillor Barnes, seconded by Councillor Blake, to include in the draft Development Regulations a Gateway Commercial Zone. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
4. *311 Main Street - from Rural to Residential* (**Motion #20-69** It was moved by Councillor Barnes, seconded by Councillor Greenham, to include in the draft Development Regulations that a portion of 311 Main Street be re-zoned from Rural to Residential. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
5. *Blow-Me-Down Lane - Rural to Residential* (the resident requested Rural to MU) (**Motion #20-70** It was moved by Councillor Barnes, seconded by Deputy Mayor Dalley, to include in the draft Development Regulations that a portion of land near Blow-Me-Down Lane be re-zoned from Rural to Residential. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
6. *Browney's Cove Road – Conservation to Residential* (**Motion #20-71** It was moved by Councillor Barnes, seconded by Councillor Blake, to include in the draft Development Regulations that a property near Browney's Cove Road be re-zoned from Conservation to Residential. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
7. *16 and 17 Oxford's Lane – Remain Rural* (**Motion #20-72** It was moved by Councillor Barnes, seconded by Deputy Mayor Dalley, to include in the draft Development Regulations that 16 and 17 Oxford's Lane remain in a Rural zone. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
8. *18A Oxford's Lane – Remain Rural* (**Motion #20-73** It was moved by Councillor Barnes, seconded by Councillor Greenham, to include in the draft Development Regulations that 18 Oxford's Lane remain in a Rural zone. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
9. *Gillesport Road, near Churchill's Pond – Conservation to Residential* (**Motion #20-74** It was moved by Councillor Barnes, seconded by Councillor Hynes, to include in the draft Development Regulations that the area on Gillesport Rd., near Churchill's Pond be re-zoned from Conservation to Residential. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
10. *Dock Road – Conservation to Mixed Use* (**Motion #20-75** It was moved by Councillor Barnes, seconded by Councillor Blake, to include in the draft Development Regulations that the portion of property on Dock Road be re-zoned from Conservation to Mixed Use. In Favour: 7 Opposing: 0 Decision: Motion Carried.)
11. *10 Main Street – Remain Residential* (the resident requested Residential to Mixed Use) (**Motion #20-76** It was moved by Councillor Barnes, seconded by Deputy Mayor Dalley, to include in the draft

Development Regulations that 10 Main Street remain zoned as Residential. In Favour: 7 Opposing: 0  
Decision: Motion Carried.)

F. Fire Department

No reports for this meeting.

G. Regional Emergency Management Council Committee

Mayor White noted that the Regional Emergency Management Council Committee convened on April 3<sup>rd</sup> via online video conferencing to discuss the COVID-19 pandemic. This Committee, he noted, has been enacted in accordance with the Town of Twillingate's Regional Emergency Plan. Mayor White referenced the Minutes from this meeting and highlighted the following:

- The Town, along with all stakeholders, is taking steps to ensure residents are kept informed on COVID-19 related information.
- The Fire Department is ready to respond to emergencies at this time.
- And, that this Regional Committee, with representation from Twillingate, Crow Head, Purcell's Harbour, Black Duck Cove, Ragged Point and Kettle Cove will continue to meet as needed.

6. CORRESPONDENCE

**Motion #20-77**

It was moved by Councillor Blake, seconded by Councillor Hynes, to approve in principal a request to operate a vacation rental at 3 Young's Lane (zoned Residential), subject to the public notification period and compliance with all applicable regulations.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

**Motion #20-78**

It was moved by Councillor Barnes, seconded by Councillor Blackler, to proceed with a plan to upgrade the quality of our ice for curling, including increased preparation time and \$600 in parts and labour for an attachment to the Zamboni.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

**Motion #20-79**

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, to renew the Town's annual membership to the Wooden Boat Museum for \$30.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

**Minute #20-80**

In response to a request from a concerned resident about a broken sewer outfall, it was agreed that the Town Clerk/Manager would investigate the issue with our Public Works Foreman.

**Motion #20-81**

It was moved by Councillor Blackler, seconded by Councillor Barnes, to declare May 4<sup>th</sup> to 10<sup>th</sup>, 2020 as CMHA Mental Health Week.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

#### **Motion #20-82**

In response to a request from a resident to delay any further work on the development of the Town's new Municipal Plan and Development Regulations due to COVID-19, it was moved by Councillor Greenham, seconded by Councillor Barnes, to proceed as planned. It was acknowledged that four public consultations took place prior to COVID-19 and the pandemic has no material impact on the plan itself. That said, it was further acknowledged that COVID-19 may in fact delay the plan due to the need for the final public hearing and other steps that may be slowed as a result of the pandemic.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

### **7. FINANCES**

#### **Motion #20-83**

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, that the attached accounts be passed for payment.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

#### **Motion #20-84**

It was moved by Councillor Blackler, seconded by Councillor Greenham, that the A/R adjustments for March, in the amount of \$1,423.70, be approved.

In Favour: 7 Opposing: 0  
Decision: Motion carried.

### **8. REGULATIONS AND POLICIES**

N/A

### **9. GENERAL BUSINESS**

#### **Minute #20-85**

Councillor Blackler informed Council that the Hospital Pond Committee has requested Council's guidance with respect to COVID-19 safety measures at Hospital Pond. It was agreed that signage encouraging social distancing is the best course of action at this time. It was agreed that Councillor Blackler would share this information with the Hospital Pond Committee.

#### **Minute #20-86**

Councillor Greenham raised a concern about the Community Bus Service (Central Health) not receiving funding from the Province to keep the program running. It was agreed that the Town would write a letter of support to the MHA on the matter.

**Motion #20-87**

It was moved by Councillor Greenham, seconded by Councillor Barnes, to accept the fee of \$119,068.68 (HST incl.) from Meridian Engineering Inc. as the successful compliant low bidder on the Town's Main Street Watermain Replacement Project (#17-GI-20-00029).

In Favour: 7 Opposing: 0

Decision: Motion carried.

**Minute #20-88**

Mayor White informed Council that he has received concerns from residents about the debris around the old Manuel's building near the Post Office. The debris is left over from the wind storm earlier this year. It was agreed that the Town Clerk/Manager would send the owners a letter requesting that the debris be cleaned up.

**Minute #20-89**

Deputy Mayor Dalley informed Council that he has received concerns from residents about the condition of the pavement on Durrell Street in the area of Blow-Me-Down. It was agreed that the Town Clerk/Manager would work with the Public Works Foreman to assess the situation.

**Minute #20-90**

The Town Clerk/Manager informed Council that the College of the North Atlantic student work placement that was scheduled for 6 weeks in May has been cancelled due to COVID-19. As the placement was to focus on planning a Come Home Year in 2021, it was agreed that the Town Clerk/Manager would touch base with the Festival Committee to discuss the festival this year and future CHY planning.

There being no further business at this time, it was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to adjourn the meeting. Meeting adjourned at 8:47 pm. Carried.

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Grant White-Mayor

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Marie B. Magnin-Town Clerk/Manager