

**TOWN OF TWILLINGATE
REGULAR MEETING OF COUNCIL
TUESDAY MAY 12th, 2020
ZOOM WEBINAR (Online Video Conferencing Platform)
7:00 PM**

PRESENT:

Chairperson	Mayor Grant White
Deputy Mayor	Cyril Dalley
Councillor	Janice Barnes (Joined at 7:33 pm.)
Councillor	Lloyd Blake
Councillor	Wayne Greenham
Councillor	Melissa Blackler
Councillor	Oliver Hynes
Town Clerk/Manager	Marie Magnin

REGRETS: N/A

CALL TO ORDER

The meeting was called to order by Mayor White at 7:10 pm.

1. DELEGATIONS

N/A

2. APPROVAL OF AGENDA

Motion #20-92

Approval of Agenda

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

3. MINUTES FOR APPROVAL

Motion #20-93

Regular Meeting Minutes for Approval

It was moved by Councillor Hynes, seconded by Councillor Blackler, that the Minutes from the Regular Meeting of Council on April 22nd, 2020 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

<Councillor Barnes joined the meeting.>

5. REPORTS - STANDING COMMITTEES:

A. Public Works

Councillor Greenham, Chair of the Public Works Committee, reviewed the Minutes from the Public Works Committee Meeting on May 5th, 2020. The following recommendations were made:

- To purchase 6x6m lengths of culvert to replace the aged Town's infrastructure in the area of the resident on Wood's Street. The Town will purchase the culverts but the install will be done by the property owner and the property owner will be responsible for any problems as a result of the install.
- To have the Foreman request quotes for paving the full 700 feet in Blow-Me-Down and report back to Council.
- To engage CECON Ltd. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project – Water Supply Tank Assessment – 17-MCW-20-00024. Formal engagement of CECON Ltd. through a Prime Consulting Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by PPA and will have this available to PPA representatives if required in the future.
- To purchase an iPad and necessary accessories (i.e. cover) for Public Works.

Motion #20-94

It was moved by Councillor Greenham, seconded by Councillor Blake, to purchase 6x6m lengths of culvert to replace the old culverts at 4 Wood's Street. The install of the culverts will be done by the property owner and the property owner will be responsible for any issues resulting from the installation.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-95

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, to have the Public Works Foreman request quotes for 700 feet of pavement in Blow-Me-Down and report back to Council.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-96

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, to engage CECON Ltd. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project – Water Supply Tank Assessment – 17-MCW-20-00024. Formal engagement of CECON Ltd. through a Prime Consulting Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by PPA and will have this available to PPA representatives if required in the future.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-97

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, to purchase an iPad and necessary accessories (i.e. cover) for Public Works.

In Favour: 7 Opposing: 0

Decision: Motion carried.

B. Tourism

No reports for this meeting.

C. Finance

Deputy Mayor Dalley, Chair of the Finance Committee, referenced the Minutes from the Finance Committee Meeting on May 11th, 2020. The following recommendations were made:

1. For businesses impacted by COVID-19, the Town of Twillingate will not charge interest on 2020 business tax owing for the months of July, August and September. Outstanding balances from previous tax years will still be charged interest.
2. Paradise B&B will receive an adjustment for the full amount of their business tax as they are no longer operating a business and have not operated at all in 2020.
3. To advise Oceanside Cabins, ByDaBay Vacation Rental, All Seasons B&B and the Twilly House that the Town will not be charging interest on 2020 business tax impacted by COVID-19 for the months of July, August, and September. This will allow them time to determine if opening in 2020 is feasible. Should they decide not to open at all in 2020, they will receive an adjustment for their business tax.
4. To approve, in principle, for 23 Main Street to be occupied as a tea/wine room, subject to compliance with all applicable regulations.

Motion #20-98

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, that for businesses impacted by COVID-19, the Town of Twillingate will not charge interest on 2020 business tax

owing for the months of July, August and September. Outstanding balances from previous tax years will still be charged interest.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-99

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, that Paradise B&B receive an adjustment for the full amount of their business tax as they are no longer operating a business and have not operated at all in 2020.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-100

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, to advise Oceanside Cabins that the Town will not be charging interest on 2020 business tax for businesses impacted by COVID-19 for the months of July, August and September. This will allow them time to determine if opening in 2020 is feasible. Should they decide not to open at all in 2020, they will receive an adjustment for their business tax.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-101

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, to advise ByDaBay Vacation Home that the Town will not be charging interest on 2020 business tax for businesses impacted by COVID-19 for the months of July, August and September. This will allow them time to determine if opening in 2020 is feasible. Should they decide not to open at all in 2020, they will receive an adjustment for their business tax.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-102

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, to advise All Seasons B&B that the Town will not be charging interest on 2020 business tax for businesses impacted by COVID-19 for the months of July, August and September. This will allow them time to determine if opening in 2020 is feasible. Should they decide not to open at all in 2020, they will receive an adjustment for their business tax.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-103

It was moved by Deputy Mayor Dalley, seconded by Councillor Blake to advise the Twilly House that the Town will not be charging interest on 2020 business tax for businesses impacted by COVID-19 for the months of July, August and September. This will allow them time to determine if opening in 2020 is feasible. Should they decide not to open at all in 2020, they will receive an adjustment for their business tax.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-104

It was moved by Deputy Mayor Dalley, seconded by Councillor Hynes, to approve, in principle, for 23 Main Street to be occupied as a tea/wine room, subject to compliance with all applicable regulations.

In Favour: 7 Opposing: 0
Decision: Motion carried.

D. Fisheries

No reports for this meeting.

E. Planning and Development

No reports for this meeting.

F. Fire Department

No reports for this meeting.

G. Regional Emergency Management Council Committee

No reports for this meeting.

6. **CORRESPONDENCE**

Motion #20-105

It was moved by Councillor Blake, seconded by Councillor Blackler, to approve, in principle, a variance from our Development Regulations for lot size to 380m² in a Residential zone at 45 Upper Jenkins Cove Road, subject to compliance with all applicable regulations.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-106

It was moved by Councillor Blackler, seconded by Councillor Barnes, to approve in principle, for R&J Family Restaurant to serve alcohol on their patio, subject to their compliance with all applicable regulations.

In Favour: 7 Opposing: 0
Decision: Motion carried.

7. FINANCES

Motion #20-107

It was moved by Councillor Hynes, seconded by Councillor Greenham, that the attached accounts be passed for payment.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-108

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, that the A/R adjustments for April, in the amount of (\$8,220.13), be approved.

In Favour: 7 Opposing: 0
Decision: Motion carried.

8. REGULATIONS AND POLICIES

N/A

9. GENERAL BUSINESS

Minute #20-109

The Town Clerk/Manager referred to the document outlining road classifications and setbacks provided to Council. She noted that these classifications (also included in our Snow Clearing Policy) are being passed along to our Municipal Planners (Upland) to include within our new Plan. The reason for doing this is that our previous Plan did not distinguish between the types of roads in our community, which is confusing given that different setbacks are required. It was agreed to provide Upland with the document and to include it in our draft Plan.

Minute #20-110

The Town Clerk/Manager shared with Council that the Foreman for the trails project has been hired. Ben Watkins will start on May 25th. Crew members will be advertised for shortly following Ben's start date.

Minute #20-111

Mayor White shared that he has received a few questions about what Council can do to celebrate our graduates in light of COVID-19. It was agreed that the Recreation Committee would use their sign to congratulate the grads and it was decided that Mayor White would do a video message from the Town.

Minute #20-112

It was agreed that if an in-person Council Meeting is permitted on June 8th, then we will proceed in-person.

Minute #20-113

Councillor Barnes, Chair of the Planning & Development Committee, informed Council that she received concerns from the property owner of 10 Main Street regarding Council's decision to leave the area zoned as Residential. She requested that other Councillors visit the property owner to better understand why the decision is being brought into question. It was agreed that Council Members would do so and that any further discussion on the matter would be deferred to a Special Meeting.

There being no further business at this time, it was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to adjourn the meeting. Meeting adjourned at 8:24 pm. Carried.

Grant White-Mayor

Marie B. Magnin-Town Clerk/Manager