

**TOWN OF TWILLINGATE
REGULAR MEETING OF COUNCIL
MONDAY JUNE 8th, 2020
7:30 PM**

PRESENT: Chairperson Mayor Grant White
Deputy Mayor Cyril Dalley
Councillor Janice Barnes
Councillor Lloyd Blake
Councillor Wayne Greenham
Councillor Melissa Blackler
Councillor Oliver Hynes
Town Clerk/Manager Marie Magnin

REGRETS: N/A

CALL TO ORDER

The meeting was called to order by Mayor White at 7:30 pm.

1. DELEGATIONS

N/A

2. APPROVAL OF AGENDA

Motion #20-114

Approval of Agenda

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 7 Opposing: 0
Decision: Motion carried.

3. MINUTES FOR APPROVAL

Motion #20-115

Regular Meeting Minutes for Approval

It was moved by Councillor Greenham, seconded by Councillor Hynes, that the Minutes from the Regular Meeting of Council on May 12th, 2020 be adopted as presented.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-116

Special Meeting Minutes for Approval

It was moved by Councillor Hynes, seconded by Deputy Mayor Dalley, that the Minutes from the Special Meeting of Council on June 2nd, 2020 be adopted as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from previous minutes.

5. REPORTS - STANDING COMMITTEES:

A. Public Works

No reports for this meeting.

B. Tourism

Mayor White, Chair of Tourism Committee, referenced the Minutes from the Tourism Committee Meeting on May 28th, 2020. There were no recommendations made at that meeting.

C. Finance

Deputy Mayor Dalley, Chair of the Finance Committee, referenced the Minutes from the Finance Committee Meeting on June 3rd, 2020. Based on the Committee's recommendations, the following motions were made:

Motion 20-117

It was moved by Deputy Mayor Dalley, seconded by Councillor Blake, to communicate to North 99 that no interest will be applied to business tax, including commercial water & sewer, until September 30th. This 'deferral' was done to allow both businesses and the Town time to better understand and assess the impacts of COVID-19. No adjustment to water & sewer tax will be made at this time but Council will continue to monitor the situation and determine what can be done to support the business community through this difficult time.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion 20-118

It was moved by Deputy Mayor Dalley, seconded by Councillor Hynes, to approve in principle, subject to compliance with all applicable regulations, for 28 Toulouquet Street to be occupied as

a daycare. As the property is in a Mixed-Use zone and a daycare is a permitted use, no public notification period is required.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion 20-119

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to approve in principle, subject to compliance with all applicable regulations, for 1 Baggs Lane to be partially occupied by a nail/spray tanning home-based business. As this property is in a Residential zone, and a personal service business is a discretionary use, public notification of this proposal is required.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion 20-120

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, to adjust the full amount of business tax and commercial water & sewer for 42 Dock Road as they will not be operating a vacation rental business at all in 2020.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion 20-121

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, to adjust the full amount of business tax and commercial water & sewer for 80A Dock Road as they will not be operating a vacation rental business at all in 2020.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion 20-122

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, to adjust the full amount of business tax and commercial water & sewer for 7 Ocher Pit Road as they will not be operating a vacation rental business at all in 2020.

In Favour: 7 Opposing: 0
Decision: Motion carried.

D. Fisheries

No reports for this meeting.

E. Planning and Development

No reports for this meeting.

F. Fire Department

No reports for this meeting.

G. Regional Emergency Management Council Committee

No reports for this meeting.

6. CORRESPONDENCE

Minute #20-123

In response to a letter from the Twillingate Islands Tourism Association requesting that Council consider all options to reduce business tax for businesses impacted by COVID-19, Council agreed that the Town Clerk/Manager will write a letter in response communicating Council's position on the matter, which is that more time is required for both businesses and the Town to understand and assess the impact of COVID-19. For this reason, interest on business and commercial water & sewer tax for impacted businesses will not be applied until September 30th.

Motion #20-124

It was moved by Councillor Greenham, seconded by Councillor Blackler, to approve in principle for a food truck to be operated from 167 Main Street, subject to compliance with all Municipal, Provincial and Federal Regulations. As 'catering/takeout' is considered a discretionary use in a Mixed-Use zone, this proposal must be advertised for a period of one week and if concerns are expressed, Council will need to re-evaluate.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Minute #20-125

In response to a request for a road sign alerting motorists of an autistic child in the area, it was agreed that the Town Clerk/Manager would reach out to the concerned parent to better understand the request.

Motion #20-126

It was moved by Councillor Barnes, seconded by Deputy Mayor Dalley, to purchase a full-page ad in the August print issue of Downhome, which comes with ad space in the online EXPLORE publication launching on July 1st. Both ad spots will promote staycations in Twillingate. Total cost is \$1,250+tax. This offer replaces the one previously approved, for the same cost, prior to the COVID-19 outbreak.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-127

It was moved by Councillor Greenham, seconded by Councillor Hynes, to approve in principle a variance from our Development Regulations for the setback from a neighbouring property from 3.2 feet to between .5 feet and 3.08 feet at 44 Main Street to accommodate a garage in a Residential Zone. In accordance with Section 22 of the Town of Twillingate's Development Regulations (1995-2005), this proposal will be advertised for a period of 1 week. Should any concerns be expressed, Council will reconvene to re-evaluate the request.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-128

In response to a request from a resident concerning a blind hill in Bayview, it was moved by Councillor Blake, seconded by Councillor Blackler, that the Town Clerk/Manager will contact Department of Highways regarding the request.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-129

In response to a request from the Twillingate Islands Tourism Association (TITA), it was moved by Councillor Blackler, seconded by Deputy Mayor Dalley, to approve a proposal to place a mural depicting an historical scene in Twillingate on the Town Hall building, at a total cost of \$696+HST. It was further agreed that Council would approve the final proposed artwork prior to production.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-130

It was moved by Councillor Blake, seconded by Councillor Blackler, to raise a PRIDE flag at the Town Hall to communicate that Twillingate is a safe, secure and inclusive place to visit. It was further agreed that the Town Clerk/Manager would source the flag and determine where to place it, as the new Town Hall does not have flag poles yet.

In Favour: 7 Opposing: 0

Decision: Motion carried.

7. FINANCES**Motion #20-131**

It was moved by Councillor Hynes, seconded by Councillor Greenham, that the attached accounts be passed for payment.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-132

It was moved by Deputy Mayor Dalley, seconded by Councillor Barnes, that the A/R adjustments for May, in the amount of \$1,899.18, be approved.

In Favour: 7 Opposing: 0
Decision: Motion carried.

8. REGULATIONS AND POLICIES

The Town Clerk/Manager presented the following policy statement for Council to review:

The Town shall not be responsible for the maintenance or upkeep of that section of a lateral service water line or a lateral service sewer line that is located within the boundaries of the person's real property. Where the problem with the lateral service water line or the lateral service sewer line is found to be outside of the person's real property boundaries, the Town shall intervene to correct the problem(s) being encountered. This policy only applies to those lateral lines where the curb stop is at the property boundary or right-of-way. Where the curb stop is on private property, the Town will only take responsibility for the line outside the curb stop.

The standard today is for municipalities not to conduct work on private property. In our case, many lateral lines cross private property and the infrastructure is very old and problematic. As the water and sewer lines are upgraded, it is in the municipality's best interest to place all curb stops at the property boundary or right-of-way.

It was agreed that the Town Clerk/Manager would write the formal policy for Council's approval at the next public meeting of Council.

9. GENERAL BUSINESS

Motion #20-133

It was moved by Councillor Blake, seconded by Councillor Hynes, to rescind Motion #20-76 made at the Council Meeting on April 22nd, to leave 10 Main Street zoned Residential.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Motion #20-134

It was moved by Councillor Barnes, seconded by Councillor Hynes, to re-zone 10 Main Street from Residential to Mixed-Use.

In Favour: 7 Opposing: 0
Decision: Motion carried.

Minute #20-135

As a result of the public notification period for the proposed variance to the Town's Development Regulations minimum lot size regulations at 45 Upper Jenkins Cove Road from 450m² to 380m² (see Minute #20-105), Council received concerns from two residents which were read by all Councillors prior to the meeting and discussed at length.

Motion #20-136

It was moved by Councillor Blake, seconded by Councillor Blackler, to deny the application for a variance of 70m² (from 450m² to 380m²) to the minimum lot size at 45 Upper Jenkins Cove Road, due to the validity of the concerns raised as a result of the public notification period.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Minute #20-137

Councillor Blake raised the issue of the material from the old Bluff Head Cove wharf. This material was left to dry following the CEEP Project last Fall. It was agreed that the Town Clerk/Manager would discuss the issue with the Public Works Foreman to determine the best solution.

Motion #20-138

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to enter into Municipal Affairs and Environment Infrastructure Agreement #17-GI-21-00027 for the purchase and installation of two new sewage lift stations, with a total project cost of \$250,000 and a municipal portion of \$22,671.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-139

It was moved by Councillor Blackler, seconded by Deputy Mayor Dalley, to enter into Municipal Affairs and Environment Infrastructure Agreement #17-CCR-21-00003 for the purchase and installation of a new chiller for George Hawkins Memorial Arena, with a total project cost of \$84,000 and a municipal portion of \$24,345.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-140

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, to proceed with 700 feet of new pavement in Blow-Me-Down by Feltham's Construction at a total price of \$39,000+HST.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-141

It was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to award the OH&S Consulting Contract valued at \$5,200+HST, to Rogers Enterprises Limited (REL).

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-142

It was moved by Councillor Hynes, seconded by Councillor Barnes, that the waterline to the fish plant be included in the scope of the Main Street Water Main Replacement Project.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Motion #20-143

It was moved by Councillor Hynes, seconded by Councillor Barnes, to permit the Town Clerk/Manager to add the following vendors to the list of vendors that can be paid in advance of Council approval: Central Newfoundland Waste Management, Eastlink and Pitney Works.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Minute #20-144

It was agreed that the Town Hall will be opened to the public by appointment only, as per the recommendations put forth by Municipalities Newfoundland and Labrador.

Minute #20-145

With respect to dilapidated structures in the community, it was agreed that the Town Clerk/Manager will work with the Finance Committee to review the properties and determine next steps.

Minute #20-146

The Town Clerk/Manager shared a memo from the Municipal Assessment Agency informing the municipality that the 2021 Assessment Role was mailed on May 15th, 2020 and that residents will have until July 31st to appeal their assessments. Overall, the Town saw a 7% increase in assessment values.

There being no further business at this time, it was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to adjourn the meeting. Meeting adjourned at 10:20 pm. Carried.

Grant White-Mayor

Marie B. Magnin-Town Clerk/Manager