

**TOWN OF TWILLINGATE  
REGULAR MEETING OF COUNCIL  
MONDAY – SEPTEMBER 14<sup>TH</sup>, 2020  
7:00 PM**

**PRESENT:**

Chairperson	Mayor Grant White
Deputy Mayor	Cyril Dalley
Councillor	Lloyd Blake
Councillor	Wayne Greenham (Joined remotely via ZOOM)
Councillor	Melissa Blackler
Councillor	Oliver Hynes
Town Clerk/Manager	Marie Magnin

**REGRETS:** Councillor Janice Barnes

**CALL TO ORDER**

The meeting was called to order by Mayor White at 7:05 pm.

**1. DELEGATIONS**

N/A

**2. APPROVAL OF AGENDA**

**Motion #20-217**

Approval of Agenda

It was moved by Deputy Mayor Dalley, seconded by Councillor Hynes, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**3. MINUTES FOR APPROVAL**

**Motion #20-218**

Regular Meeting Minutes for Approval

It was moved by Councillor Hynes, seconded by Councillor Blackler, that the Minutes from the Regular Meeting of Council on August 10<sup>th</sup>, 2020 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Motion #20-219**

Special Meeting Minutes for Approval

It was moved by Deputy Mayor Dalley, seconded by Councillor Blake, that the Minutes from the Special Meeting of Council on September 3<sup>rd</sup>, 2020 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Motion #20-220**

Special Meeting Minutes for Approval

It was moved by Councillor Hynes, seconded by Councillor Greenham, that the Minutes from the Special Meeting of Council on September 8<sup>th</sup>, 2020 be adopted as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

There was no business arising from previous minutes.

**5. REPORTS - STANDING COMMITTEES:****A. Public Works**

The Town Clerk/Manager referenced the Minutes from the Public Works Committee on August 20<sup>th</sup>, 2020. Based on the Committee's recommendations, the following motions were made:

**Motion #20-221**

It was moved by Councillor Greenham, seconded by Councillor Hynes, to put signage at both ends of the unmaintained portion of Dock Road. It was further agreed that the Town Clerk/Manager would work with the Public Works Foreman to determine the best wording for the signs.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Motion #20-222**

It was moved by Councillor Greenham, seconded by Deputy Mayor Dalley, to cancel the Town's 2020 Clean-Up due to the lateness of the season and competing Public Works priorities. It was further agreed that the Town would conduct the 2021 Clean-Up as early in the Spring as possible.

In Favour: 5 Opposing: 1 (Councillor Blake)

Decision: Motion carried.

### **Minute #20-223**

It was agreed that the Town Clerk/Manager would provide Council with estimates for a used cube van and backhoe for their consideration during 2021 budgeting.

#### **B. Tourism & Trails**

Mayor Grant White noted that the Unscripted Digital Arts Festival starts this Thursday and encouraged everyone to review the events and join if possible.

Mayor Grant White provided an update from a recent Twillingate Trails Regional Committee Meeting:

- The Committee has agreed to be renamed the Rockcut Trail Committee.
- The foreman, Ben Watkins, was commended for the excellent work completed so far this season.
- Members of the Rockcut Trail Committee recently walked the trails and identified wet spots and also some areas for potential upgrades (i.e. railings, fill, steps, etc.). All suggestions/comments were well received by the foreman.
- Backcountry hiking platforms were suggested as a tourist draw as well as a potential revenue source to assist with ongoing maintenance of the trails.
- Art easels were also suggested as a potential feature on the trails.
- Bobby Gorman, Rockcut Trail Committee Co-Chair and Owner of Rock Adventures, requested the Committee's support for Rock Adventures to host an ultramarathon on the Rockcut Trail System on September 25<sup>th</sup>, 2021. Additionally, he requested the Committee's approval to name the ultramarathon "Rockcut Ultra" and to use a logo that has likeness to the Rockcut Logo. All were supportive and in agreement.

#### **C. Finance**

No reports for this meeting.

#### **D. Fisheries**

No reports for this meeting.

#### **E. Planning and Development**

No reports for this meeting.

#### **F. Fire Department**

No reports for this meeting. It was agreed that Councillor Greenham would reach out to the Fire Chief regarding their annual supper, which is usually held in October, to see if it will be proceeding this year and if there is anything the Town can do to assist.

#### **G. Regional Emergency Management Council Committee**

No reports for this meeting.

## 6. CORRESPONDENCE

### **Minute #20-224**

In response to a concern expressed about the physical appearance of a business on Toulinquet Street, it was agreed that the Town Clerk/Manager would research what authority the Town has to request that a business tidy its appearance. As such, the issue was deferred to the next Council Meeting.

### **Minute#20-225**

In response to a local resident/artist's request for Council to consider placing artfully designed crosswalks at a few locations in the community including: by the Post Office, the lane to Foodland and between the schools, it was agreed that the Town Clerk/Manager would reach out to Department of Highways to see if they would consider crosswalks on Main Street and also to discuss the idea with the Public Works Foreman for the Town-owned road between the schools.

### **Minute #20-226**

In response to a request to move the entrance to an old road that crosses 14 Durrell Street, it was agreed that the Town Clerk/Manager would reach out to the Anglican Church as it is believed that they may own the road as it is used to access their cemetery.

### **Minute #20-227**

In response to a request to convert 153 Durrell Street from a long-term rental to a short-term rental, it was agreed that the Town Clerk/Manager would seek advice from our Municipal Planner as this area of the community is currently zoned Industrial and a short-term rental is not a permitted use.

### **Motion #20-228**

It was moved by Councillor Hynes, seconded by Councillor Blackler, to approve in principle, subject to compliance with all applicable regulations, for Rock Adventures to host a 53 km ultramarathon on September 25<sup>th</sup>, 2021 in the community and on the hiking trail system called Rockcut Ultra, and to use the logo as presented to Council to promote the event.

In Favour: 6 Opposing: 0

Decision: Motion carried.

## 7. FINANCES

### **Motion #20-229**

It was moved by Deputy Mayor Dalley, seconded by Councillor Hynes, that the attached accounts be passed for payment.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Motion #20-230**

It was moved by Deputy Mayor Dalley, seconded by Councillor Blake, that the A/R adjustments for August, in the amount of \$13,206.13, be approved.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**8. REGULATIONS AND POLICIES****Minute #20-231**

It was agreed that the Town needs an Anti-Harassment Policy in place and that the Town Clerk/Manager would research policies and report back at the next Council Meeting.

**9. GENERAL BUSINESS****Minute #20-232**

The Town Clerk/Manager informed Council that the tender for contracting services for the Main Street Water Main Replacement Project is now complete. Meridian, the engineering firm, has made its recommendation to Municipal Affairs and we should receive notification shortly to award the job. We are hoping the work will commence in early October.

**Minute #20-233**

The Town Clerk/Manager informed Council that the engineering for the new chiller is underway and the installation of the new chiller will take place in the Spring of 2021.

**Minute #20-234**

The Town Clerk/Manager informed Council that the Sewage Lift Station Retrofits Project should be proceeding in the coming weeks.

**Minute #20-235**

The Town Clerk/Manager informed Council that this year's Municipal Capital Works Applications are due on November 13<sup>th</sup>, 2020. It was agreed that a meeting of Council would be scheduled to review and prioritize projects for the application.

**Motion #20-236**

It was moved by Deputy Mayor Dalley, seconded by Councillor Blackler, to rescind Motion #20-194 made on August 10<sup>th</sup>, 2020, and instruct the Town Clerk/Manager to send a letter to the individual blocking access to a beach requesting that the access easement not be blocked.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Minute #20-237**

The Town Clerk/Manager shared a document prepared by the Town's Recreation Director called "A Guideline for a Safe Return to George Hawkins Memorial Arena". The document is intended to be the Town's guide for how to operate safely during the COVID-19 pandemic.

Furthermore, the Town Clerk/Manager informed Council that Troy Freaque is interested in maintaining his seasonal position with the Town and will be starting the week of Sept 21<sup>st</sup>, 2020. The Recreation Team hopes to have the ice on by mid-October.

**Motion #20-238**

It was moved by Deputy Mayor Dalley, seconded by Councillor Hynes, to move the gate on the old dump road to allow for a new trails parking lot closer to the trail head. This approval is subject to the Public Works Foreman's approval of the new location of the gate.

In Favour: 6 Opposing: 0

Decision: Motion carried.

**Minute #20-239**

Councillor Blackler asked if applicants are notified that a fee of \$35 is required when a development proposal requires public notification. The Town Clerk/Manager confirmed that it is standard practice to notify applicants of this fee.

**Minute #20-240**

Councillor Blackler asked if it would be possible to get some Town branded apparel for Councillors. It was agreed that it would be beneficial for Councillors to have branded apparel when representing the Town. It was agreed that the Town Clerk/Manager would look into options.

There being no further business at this time, it was moved by Deputy Mayor Dalley, seconded by Councillor Greenham, to adjourn the meeting. Meeting adjourned at 8:16 pm. Carried.

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Grant White-Mayor

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Marie B. Magnin-Town Clerk/Manager