



**Town of Twillingate
Regular Meeting of Council
Monday, September 13, 2021
7:00 pm**

Present:

Mayor Cyril Dalley
Councillor Lloyd Blake
Councillor Melissa Blackler
Councillor Janice Barnes
Councillor Wayne Greenham
Councillor Oliver Hynes
Chief Administrative Officer Jonathan Galgay

CALL TO ORDER

The meeting was called to order by Mayor Dalley at 6:30pm

1. Delegations – N/A
2. **APPROVAL OF THE AGENDA**

Approval of the Agenda

Motion: #21-131

It was moved by Councillor Blackler, Seconded by Councillor Greenham, that the Agenda for the Regular Meeting of Council be adopted.

In Favour: 6 Opposing: 0

Decision: Motion carried

3. MINUTES FOR APPROVAL

Motion #21-132

Regular Meeting Minutes for Approval

It was moved by Councillor Hynes, Seconded by Councillor Blackler, that the Minutes from the Regular Meeting of Council on August 9th, 2021 be adopted as presented.

In Favour: 6 Opposing: 0
Decision: Motion Carried.

4. BUSINESS ARISING FROM THE PREVIOUS MINUTES

N/A

5. OTHER MATTERS – DECISION / DIRECTION NOTES

N/A

Motion#21 – 133

It was moved by Councillor Blackler, Seconded by Councillor Greenham, that Council approve the following resolution and forward all documents to the Provincial Government for approval:

Be it resolved that, we the Ultimate Recipient Town of Twillingate accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 20th day of August, 2021, Project number 17-CCR-22-00001, Stadium Upgrades with a total project value of \$ 1,265,000. This council agrees to provide the Ultimate Recipient share value of \$ 366,630 in funding for this project and authorizes the Mayor and Chief Administrative Officer to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Twillingate.

In Favour: 6 Opposing: 0
Decision: Motion Carried.

Motion#21-134

It was moved by Councillor Barnes, Seconded by Councillor Hynes, that Council approve the following resolution and forward all documents to the Provincial Government for approval:

Be it resolved that, we the Ultimate Recipient Town of Twillingate accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 18th day of August, 2021, Project number 17-GI-22-00022, Sewage Lift Station Retrofit with a total project value of \$36,273. This council agrees to provide the Ultimate Recipient share value of \$ 36,273 in funding for this project and authorizes the Mayor and Chief Administrative Officer to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Twillingate.

In Favour: 6 Opposing: 0
Decision: Motion Carried.

Motion#21-135

It was moved by Councillor Barnes, Seconded by Councillor Hynes, that Council approve the following policy:

Dilapidated Culvert Replacement Policy

Purpose:

This policy is for use by the Town of Twillingate (Town) to allow the Town to maintain and keep in proper state of repair, the drainage systems on Town owned property and/or municipal rights-of-ways. Specifically, this policy is for the replacement of dilapidated culverts within the drainage systems under driveways.

This policy replaces all previous policies and practices followed by the Town with respect to replacement of dilapidated culverts.

Definitions

“Dilapidated Culvert” This is a pipe located within a drainage system for the purpose of enclosing a previous open ditch and/or roadside ditch that is in need of replacement due to pipe failure or impeding pipe failure due to corrosion, collapse, age etc. This culvert is deemed, to be/or will inhibit a drainage system from functioning properly.

“Driveway Culvert” This is a pipe that is provided in roadside ditch for the purposes of providing vehicular access/egress to private properties and have been constructed and paid for by the directly abutting property owner at some point in time (current and former owners) as well as by the Town.

The discovery of dilapidated culverts come to the Town’s attention in two ways:

- Reports from residents about drainage issues and/or
- The Town completing inspections on sections of the drainage systems

In both cases the Town conducts a formal on-site inspection to determine the issues and if the concern is related to an issue as a result of the dilapidated culvert. The Town will determine the extent of the work required to address the drainage concern.

Replacement

- A.) The Town will complete the work required for the replacement of the dilapidated culvert.
- B.) The Town will determine the size of the replacement culvert and the extent of the work.
- C.) The private property owner/business will be required to purchase and provide (on site) the appropriate culvert for replacement.
- D.) Final driveway hard surface and or stone restoration will be the responsibility of the property owner.
- E.) Culvert replacement will occur based on availability of Town staff during the months of May to October. (Weather/conditions dependent)
- F.) Emergency replacement will only occur outside the months of May – October based on assessment of Town staff. Replacement may occur if safety concerns are identified for travelling motorists and working conditions are favourable.

Agreement between Resident/ Business and Town of Twillingate

Name of Resident / Business: _____

Address: _____

Phone #: _____

Email: _____

Date: _____

Signature of Resident

Chief Administrative Officer

Motion#21-136

It was moved by Councillor Barnes, Seconded by Councillor Hynes, that Council approve the following Statutory holiday:

National Day for Truth & Reconciliation: That Twillingate Town Council honour the National Day for Truth and Reconciliation. Further that the Town of Twillingate operate as it does on other statutory holidays, meaning the Town Hall will be closed on September 30 as well as other non-essential services that normally are not provided on statutory holidays.

Motion#21-137

It was moved by Councillor Barnes, Seconded by Councillor Blake to reject a request from the Rockcut Committee to provide upfront funding for merchandise for the Rockcut Brand which was in the range of \$4500 - \$6340. Council noted it was not within the towns operating budget and it would be best for the Rockcut Committee to cover costs out of their own budget or conduct pre orders.

6. REQUISITIONS, PAYROLLS AND ACCOUNTS

Motion: #21-138

It was moved by Councillor Greenham, Seconded by Councillor Blake that Council approve the attached accounts to be passed for payment.

In Favour: 6 Opposing 0
Decision: Motion Carried

7. NOTICES OF MOTION, RESOLUTIONS, QUESTIONS AND PETITIONS

N/A

8. OTHER BUSINESS

Motion#21-139

It was moved by Councillor Hynes, Seconded by Councillor Greenham that Council accept the funding from the Gas Tax Secretariat and sign the necessary documents and return to the provincial government.

In Favour: 6 Opposing 0

Decision: Motion Carried

- a. Councillor Greenham raised the issue of sewer connection issues in Bayview. Years ago, funding had been allocated for the area, but at the time council used the funding to deal with an emergency issue near the Salvation Army. Councillor Greenham asked staff to keep this item in mind during the budget process/ capital works.
- b. Members of Council expressed their best wishes/ appreciation to town staff and colleagues and for a successful term of council 2017 – 2021.

There being no further business, it was moved by Councillor Blake, Seconded by Councillor Blackler, to adjourn the meeting at 8:00pm. Carried.

Cyril Dalley
Mayor

Jonathan P. Galgay
Chief Administrative Officer