



## Dilapidated Culvert Replacement Policy

### **Purpose:**

This policy is for use by the Town of Twillingate (Town) to allow the Town to maintain and keep in proper state of repair, the drainage systems on Town owned property and/or municipal rights-of-ways. Specifically, this policy is for the replacement of dilapidated culverts within the drainage systems under driveways.

This policy replaces all previous policies and practices followed by the Town with respect to replacement of dilapidated culverts.

### **Definitions**

“Dilapidated Culvert” This is a pipe located within a drainage system for the purpose of enclosing a previous open ditch and/or roadside ditch that is in need of replacement due to pipe failure or impeding pipe failure due to corrosion, collapse, age etc. This culvert is deemed, to be/or will inhibit a drainage system from functioning properly.

“Driveway Culvert” This is a pipe that is provided in roadside ditch for the purposes of providing vehicular access/egress to private properties and have been constructed and paid for by the directly abutting property owner at some point in time (current and former owners) as well as by the Town.

The discovery of dilapidated culverts come to the Town’s attention in two ways:

- Reports from residents about drainage issues and/or
- The Town completing inspections on sections of the drainage systems

In both cases the Town conducts a formal on-site inspection to determine the issues and if the concern is related to an issue as a result of the dilapidated culvert. The Town will determine the extent of the work required to address the drainage concern.

**Replacement**

- A.) The Town will complete the work required for the replacement of the dilapidated culvert.
- B.) The Town will determine the size of the replacement culvert and the extent of the work.
- C.) The private property owner/business will be required to purchase and provide (on site) the appropriate culvert for replacement.
- D.) Final driveway hard surface and or stone restoration will be the responsibility of the property owner.
- E.) Culvert replacement will occur based on availability of Town staff during the months of May to October. (Weather/conditions dependent)
- F.) Emergency replacement will only occur outside the months of May – October based on assessment of Town staff. Replacement may occur if safety concerns are identified for travelling motorists and working conditions are favourable.

**Agreement between Resident/ Business and Town of Twillingate**

Name of Resident / Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Signature of Resident

\_\_\_\_\_

Chief Administrative Officer