



(709) 884-2438  
25 Toulinquet Street  
PO Box 220  
Twillingate, NL A0G 4M0  
Townoftwillingate.ca

### BUSINESS OCCUPANCY APPLICATION

Street Address/Location: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

(Proposed) Business Name: \_\_\_\_\_

General Description of Business (attach any additional materials, maps, correspondence, surveys, business plans, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

a) Floor Area: \_\_\_\_\_

b) Lot Area: \_\_\_\_\_

c) Available Parking Spaces: \_\_\_\_\_

d) Signage: \_\_\_\_\_

e) Number of Employees: \_\_\_\_\_

f) Legal Name of Business: \_\_\_\_\_

g) Proposed Start Up Date: \_\_\_\_\_

Type of Development (Check one):

a) \_\_\_\_\_ New Construction

b) \_\_\_\_\_ Tenant/Occupancy Change

Are all Government Service and Lands approvals and permits attached? \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

If 'NO', please explain which permits are in process and expected approval dates:

\_\_\_\_\_  
\_\_\_\_\_

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NOTE: A Town Permit will not be granted without all required Government Services and Lands approvals.

I hereby submit this application and confirm the information is correct. I agree to comply with all Town Regulations and By-Laws, and to obtain all related permits or licenses (Building, Fire Inspector, etc.); also, I acknowledge that I have reviewed this application and agree to provide any additional information as requested.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If different from Applicant)

**For Office Use Only**

Zoning: \_\_\_\_\_ Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Discretionary Use: \_\_\_\_\_ Permit Granted (Date): \_\_\_\_\_

Permit Refused (Date): \_\_\_\_\_ Advertisement Date: \_\_\_\_\_ (if required)

Comments:

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_