

**Regular Meeting of Council
Tuesday, March 15, 2022 @ 6:00 pm
Town of Twillingate – Council Chambers**

PRESENT:

Mayor Justin Blacker
Deputy Mayor Wayne Greenham
Councillor Andrew Rowsell
Councillor Janice Barnes
Councillor Lloyd Blake
Councillor Mitchell Watkins
Councillor Mike Johnson (Zoom)
CAO, Leanne Hann

1. CALL TO ORDER

The meeting was called to order by Mayor Justin Blacker at 6:07 pm.

2. ADOPTION OF AGENDA

Motion #22-023: It was moved by Deputy Mayor Wayne Greenham, seconded by Councillor Andrew Rowsell to approve the agenda. All in favor (7/0). Motion carried.

3. DELEGATIONS

N/A

Mayor Justin Blackler requested the RCMP come in as a designation during the next scheduled meeting of Council. Council was in agreement.

4. ADOPTION OF THE MINUTES

Motion #22-024: It was moved by Councillor Andrew Rowsell, seconded by Councillor Janice Barnes that the meeting minutes from the Regular Meeting of Council held on February 14, 2022 be adopted as presented. All in favor (7/0). Motion carried.

5. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- a. Re-naming of Hospital Lane:
 - i. The CAO advised Council that Hospital Lane is owned and operated by the Department of Transportation (DOT), and therefore the Town can not re-name the Lane as requested by Councillor Andrew Rowsell at the previous meeting. CAO suggested that Councillor Andrew Rowsell bring the request to re-name Hospital

Lane back to the Notre Dame Bay Memorial Health Centre and approach DOT directly. Council was in agreement.

- b. Bill payments via Visa/MC at the Town office:
 - i. Mayor Blackler requested the Town determine what the final cost of hardware, administration and additional fees would be in order to allow payments via Visa/MC at Town Hall. The CAO noted that the payee must incur the 3% surcharge for paying via credit, and any additional administrative fees should not be incurred by the Town. Council was in agreement.
- c. Twillingate Women's Institute:
 - i. Mayor Blackler spoke with the Twillingate Women's Institute and was informed that finding clear title for the building has been difficult as the building has been passed along from group to group. Mr. Derek Bennet, MHA for Twillingate-Lewisporte has also been contacted to investigate title for the building. Council requested the CAO investigate further.
- d. Accessible Parking at Stadium:
 - i. Council requested Public Works install four temporary barricades with two accessible parking signs on top of the barricades on the stadium parking lot. Council also requested the no parking sign next to the current accessible parking sign be removed asap.
- e. Town Zoom Account:
 - i. CAO advised Council the Town has purchased a Zoom account for Town use. The cost of Zoom account is \$200 / year.
- f. Robins Cove Sewer Outfall:
 - i. CAO advised Council that Public Works has requested a cost estimate from three different contractors to address the sewer outfall at Robin'
 - ii. s Cove.
- g. RCMP Detachment Tour:
 - i. CAO advised Council that a tour of the RCMP detachment has been scheduled as requested. The date and time will be sent out via email to all Councillors.

6. OTHER MATTERS / CORESPONDANCE

- a. Route 340 / Bayview Street Bus Stop:
 - i. Councillor Janice Barnes presented to Council a concern on behalf of a resident of Twillingate Island with the safety and location of the school bus stop located at Bayview Street and Route 340. It was

noted the resident has approached both the Newfoundland and Labrador English School Division and the Department of Transportation to relocate the bus stop. Deputy Mayor Wayne Greenham suggested the CAO compile letters of support for bus stop safety on behalf of the Town for the resident. The Letters of Support should be directed to the resident, School Board, and Department of Transportation and Infrastructure.

Motion #22-025: It was moved by Councillor Janice Barnes, seconded by Deputy Mayor Wayne Greenham to provide a Letter of Support for the advocacy of all children in our community to have access to safe bus stops. All in favor (7/0). Motion carried.

b. Washrooms at Ball Field:

- i. Councillor Janice Barnes presented to Council a request to install washrooms at the ball field as the plans for the ball field originally included two washrooms. Councillor Mitchell Watkins noted he was advised by Public Works and an engineer involved with the construction of the ball field that getting water and sewer service to the ball field would be extremely difficult, and therefore the shacks at the ballfield were installed without washrooms. It was noted that tournaments require washrooms to be present on-site (crossing a road to access washrooms at other Town facilities is not considered on-site). Mayor Justin Blacker requested the CAO investigate other options for washrooms at the ball field, including porta potties.

c. Vacant Land Development (Hospital) for Long Term Rentals:

- i. Councillor Andrew Rowsell presented to Council an area of land that the Department of Health is willing to donate to the Town for development of long-term housing. It was noted the area is approximately 10 acres in size and is partial wetland. Council requested CAO further investigate the legalities of the Town purchasing and developing the property.

d. Plans for the pool this summer:

- i. Mayor Justin Blacker noted that a meeting with Grant White (Town Recreation Director) and Dave Stucky (Stadium Manager) is scheduled to discuss future plans of the recreation centre and feasibility of operating the pool this summer.

e. Resident request to discuss ditches on Oxford's Lane:

- i. Mayor Justin Blacker noted the area of concern does not have any ditching and requested the Public Works Committee meet on-site. It was noted that many Town's are experiencing similar issues and that the Town will continue to do maintenance in such areas as best we can.

- f. Resident request to assess the French drain on Young's Lane:
 - i. Mayor Justin Blacker declared a possible conflict with this matter. It was noted that Public Works dug out a section of the culverts on Young's Lane recently which helped to control water in the area over the short term. The French drain is not owned by the Town, and at this time the Town does not maintain the French drain on Young's Lane and does not plan to maintain or assess it in the future. Mayor Justin Blacker suggested Public Works create schedule that will include cleaning out of selected culverts in Town on a 3-4 year priority maintenance rotation. CAO to advise resident of this decision.

7. COMMITTEE REPORTS

- a. Community Services:
 - i. Councillor Janice Barnes provided a brief update on Come Home Year (CHY) celebrations, noting a meeting for CHY is planned in March.
- b. Recreation Liaison:
 - i. Councillor Janice Barnes provided an update as per the Twillingate Recreation Committee Minutes from February 15, 2022 including:
 1. Wintergate Carnival
 2. Student lifeguard training and commitment expectations
 3. Noted Grant White is conducting a senior fitness program for over 50 plus
 4. Noted Grant White applied for \$5,000 for Canada Day fire works
- c. Rock Cut Trail Liaison: N/A
- d. Public Works:
 - i. Deputy Mayor Wayne Greenham noted that spring clean-up normally occurs in the spring, and requested the CAO and Public Works plan a spring clean-up event within the budget.
- e. Protective Services:
 - i. Councillor Andrew Rowsell discussed the need for the Town to own a Zoll Auto Pulse Machine. He will be trying to raise money for a Zoll Machine on behalf of the Town and Central Health.
- f. Planning and Development: N/A
- g. Corporate Services: N/A
- h. Fisherman's Committee:

- i. Councillor Lloyd Blake noted the Town had a meeting with potential stakeholders who are lobbying the government for support in obtaining fisheries licenses to operate in the Town of Twillingate. Councillor Blake requested the CAO tour the Fish Plant that is for sale in Town asap.

8. DEVELOPEMNT / PLANNING / PERMITS

- a. Residential Development Application – Cooper’s Lane:
 - i. A discussion was held regarding a development application that would involve extending Cooper’s Lane. The CAO expressed concerns regarding snow clearing, safety, and the public laneway. CAO noted the Town should not enter into agreements that would be unfavorable for future residents of the property. Mayor Justin Blacker requested Council visit the property asap to conduct a site visit.
- b. Vacation Rental Home – 4 Stuckless Lane
 - i. **Motion #22-026:** It was moved by Councillor Andrew Rowsell, seconded by Councillor Lloyd Blake to approve in principle a request to operate 4 Stuckless Lane as a vacation home subject to all applicable regulations. All in favor (7/0). Motion carried.
- c. Vacation Rental Home – 5 Hynes’ Lane
 - i. **Motion #22-027:** It was moved by Councillor Andrew Rowsell, seconded by Deputy Mayor Wayne Greenham to approve in principle a request to operate 5 Hynes’ Lane as a vacation home subject to all applicable regulations. All in favor (7/0). Motion carried.
- d. Vacation Rental Home – 194 Durrell Street
 - i. **Motion #22-028:** It was moved by Councillor Andrew Rowsell, seconded by Councillor Mike Johnson to approve in principle a request to operate 194 Durrell Street as a vacation home subject to all applicable regulations. All in favor (7/0). Motion carried.
- e. Bed and Breakfast – 20 Young’s Lane
 - i. A discussion was held regarding a development application that would include multiple vacation dwellings on one residential lot. It was noted that the current Development Regulations do not permit more than two vacation homes per lot. Deputy Mayor Wayne Greenham expressed concerns over flooding of the market and perceived fairness to current vacation home owners, business owners in Town, motels, etc. Councillor Janice Barnes expressed concerns that offering a variance in this case may set a standard that is unfavorable in the spirit of the regulations. Council directed

the CAO to request a meeting with the applicant to discuss the proposed development further.

- f. Commercial Development Application – 160 Main Street
 - i. **Motion #22-029:** It was moved by Councillor Andrew Rowsell, seconded by Councillor Janice Barnes to approve in principle a request to develop a commercial building at 160 Main Street subject to all applicable regulations. All in favor (7/0). Motion carried.

9. REQUISITIONS, PAYROLLS AND ACCOUNTS

February monthly adjustment update presented to Council. No concerns raised from Council.

10. NOTICES OF MOTION, RESOLUTIONS, QUESTIONS AND PETITIONS

- a. **Motion #22-019:** Be it resolved that The Town of Twillingate wishes to engage "CECON Ltd." to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project: Sewage Lift Station Retrofit - 17-GI-22-00022.

Moved by Deputy Mayor Wayne Greenham, Seconded by Councillor Mike Johnson. All in favor (7/0). Motion carried.

- b. **Motion #22-020:** Be it resolved that The Town of Twillingate wishes to engage "DMG Consulting Limited." to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project: Stadium Upgrades -17-CCR-22-00001

Moved by Deputy Mayor Wayne Greenham, Seconded by Councillor Mike Johnson. All in favor (7/0). Motion carried.

- c. **Motion #22-021:** Be it resolved that The Town of Twillingate approves in principle a Business Occupancy Application to operate a small home-based business known as Twice Loved at the property located at 276 Main Street.

Moved by Councillor Rowsell, Seconded by Councillor Blake.
In Favour (5/0) Motion carried.

- d. **Motion #22-022:** Be it resolved that The Town of Twillingate wishes to advise the Fish Fun and Folk Festival Committee that the George Hawkins Arena may not be available for festival use during the 2022 festival year

due to expected renovations, and recommends the Festival Committee operates under a "Plan B" Scenario.

Moved by Councillor Rowsell, Seconded by Councillor Johnson. All in favor (7/0). Motion carried.

Motion #22-030 Deputy Mayor Wayne Greenham moved to accept Motions #22-019 to #22-022 as presented above, seconded by Councillor Andrew Rowsell. All in favor (7/0). Motion carried.

11. OTHER BUSINESS

- a. Update on Municipal Assessment Agency presented to Council by the CAO.
- b. TRIO Pension Plan Letter presented to Council by the CAO.

12. ADJOURMENT

Motion #22-031: There being no further business, it was moved by Councillor Mike Johnson, seconded by Deputy Mayor Wayne Greenham to adjourn the meeting at 10:08 pm. All in favor (7/0). Carried.



Justin Blackler
Mayor



Leanne Hann
Chief Administrative Officer