

Minutes
Regular Meeting of Council
December 12, 2022 @ 6:30 pm
Town of Twillingate - Council Chambers

Present:

Justin Blackler	Mayor
Wayne Greenham	Deputy Mayor
Janice Barnes	Councillor
Mike Johnson	Councillor
Mitchell Watkins	Councillor
Leanne Hann	CAO

1. CALL TO ORDER

The meeting was called to order by Mayor Blackler at 6:37 pm.

2. VISITORS/PRESENTATIONS – N/A

3. APPROVAL OF AGENDA

Motion #22-178: Moved by Deputy Mayor Greenham and seconded by Councillor Johnson that the Agenda for the Regular Meeting of Council on December 12, 2022, be adopted as presented, with the addition of Accessible Parking at the Stadium to be discussed. All in Favor (5/0). Motion carried.

4. MINUTES/MOTIONS FOR APPROVAL

Motion #22-179: Moved by Councillor Johnson and seconded by Deputy Mayor Greenham that the Minutes from the Regular Meeting of Council on November 14, 2022, be adopted as presented. All in favor (5/0). Motion carried.

Motion #22-180: Moved by Councillor Watkins and seconded by Councillor Barnes to rescind Motion #22-137 to accept the 2023 Tax Structure as presented.

Leanne Hann presented to Council revisions to the Tax Structure, which included an increase in garbage collection fees as per the new Central Newfoundland Waste Management Collection Agreement.

Motion #22-181: Moved by Councillor Watkins and seconded by Councillor Barnes to accept the revised 2023 Tax Structure as presented.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Mayor Blackler advised that Dr. Hunt has requested to be chair of the Physician Retention and Recruitment Committee, replacing Mayor Blackler in this position.

6. REPORTS – STANDING COMMITTEES:

A. Finance Committee

The Finance Committee report was presented by Councillor Watkins.

The Finance Committee meeting was held on December 12, 2022. The meeting was chaired by Councillor Watkins and was attended by Councillor Barnes, Kathy Roberts and Leanne Hann.

The Bank Reconciliation was signed and approved by the committee on December 12, 2022.

The following items were discussed:

November Income and Expenses Report

Councillor Watkins noted the Town is at 99% budget to date. The new truck and new Zamboni, plus approximately \$100,000 in bills are outstanding before year end. It was projected the Town budget will be over by approximately \$200,000 in 2022. Overbudget expenses will be paid through the savings account.

Motion #22-182: Moved by Councillor Johnson and seconded by Councillor Barnes to approve the November 2022 Income and Expenses Report as presented. All in favor (5/0). Motion carried.

Town Bills

Motion #22-183: Moved by Councillor Barnes and seconded by Councillor Watkins to approve payment of Town bills as presented during the committee meeting on December 12, 2022. All in Favor (5/0). Motion Carried.

Budget 2023

The Town of Twillingate Municipal Budget was present to Council.

Motion 22-184: Motioned by Councillor Watkins and seconded by Councillor Johnson to accept the 2023 Budget as presented. All in favor (5/0). Motion carried.

Christmas Bonus and Gift Cards

Christmas bonus' and gift cards for Town Staff, Town Council, Recreation Committee, Fire

Department, and the Trails Committee was presented to Council. Councillor Watkins requested several changes including removing any names from receiving more than one gift card, reducing the amount of the gift cards from \$20 to \$15 (except for the fire department), and removing the Recreation Committee from receiving two gift cards. Councillor Barnes expressed concerns with the Town Staff receiving a Christmas bonus (monetary amount), however no changes were made in that regard. The total amount of Christmas bonuses and gift cards will be \$2,885.00.

Motion #22-185: Moved by Councillor Watkins and seconded by Councillor Barnes to provide a Monetary Christmas Bonus and Gift Cards to Town Staff, and Grocery Gift Cards to Town Council, the Fire Department, the Recreation Committee, and the Trails Committee, as per the changes noted above. All in Favor (5/0). Motion Carried.

Donation Requests:

Lions Club

A donation request from the Lions Club for the Santa Clause Parade was presented to Council.

Motion #22-186: Moved by Councillor Watkins and seconded by Councillor Barnes to donate \$150.00 to the Lions Club for the Santa Clause Parade. All in Favor (5/0). Motion Carried.

Royal Newfoundland Constabulary Association (RNCA)

A donation request from the RNCA was presented to Council. A donation will not be given at this time to the RNCA.

Churches on a Mission

A donation request from Churches on a Mission was presented to Council.

Motion #22-187: Moved by Councillor Watkins and seconded by Councillor Johnson to donate \$500.00 to Churches on a Mission. All in Favor (5/0). Motion Carried.

Twillingate/New World Island Christmas Hamper Project

Motion #22-188: Moved by Councillor Watkins and seconded by Deputy Mayor Greenham to donate \$500.00 to the Twillingate/New World Island Christmas Hamper Project. All in Favor (5/0). Motion Carried.

J.M. Old's Collegiate High School (JMOC)

A donation request from JMOC for the Citizenship Awards was presented to Council.

Motion #22-189: Moved by Deputy Mayor Greenham and seconded by Councillor Watkins to

donate \$200.00 to JMOC for the Citizenship Awards. All in Favor (5/0). Motion Carried.

B. Community Services Committee

No updates at this time.

C. Recreation Committee

A recreation update provided by Grant White was presented by Councillor Barnes.

Funding

- The Town has applied for \$25,000 under the New Horizons for Seniors Program (Twillingate Wellness Program). Also includes funding for the Age-Friendly Initiative as we work towards a Dementia Friendly Community.
- The Town is applying for a \$5000 Participaction Grant to start ball hockey in the Recreation Centre in June 2023.
- The Town is applying for a Grant with Active NL to run a school-aged day camp program in Twillingate during the 2023 summer season. The Active NL program was presented.

Recreation Center

- Town workers constructed a wall as a barrier between the washrooms and floor space.
- CEEP workers are currently painting and conducting minor renovations.
- Plan to be operational in June 2023 are underway.

George Hawkins Memorial Arena

- Zamboni – NDA will have sponsorship on all sides and top of Zamboni.
- Currently working on an advertising plan for in-ice/boards for the summer of 2023.
- Staffing – Brian Dalton (seasonal call-up stadium attendant) has started at the arena.

Ballfield

- Naming/Signage/Rates are to be discussed at the next meeting of Recreation Committee meeting.

D. Rock Cut Trail Liaison Update

A Rock Cut Trail Update was provided by Grant White and presented by Leanne Hann.

Trail Update

- Last crew members were laid off on November 26th, 2022.
- Phases 1 and 2 are complete with the construction of Little Hr and Purcell's Hr hiking trails. The contract has an end date of January 2023.
- A parking lot at Purcell's Hr. will be completed when permitted to do so.
- Trail directional signage has been ordered (hexagon signage), signage boxes are

constructed and awaiting signs.

- Received a permit to place highway signage on Route 330, will order signage soon.
- Merch Update – A pre-order Christmas merch sale was held in November. In addition to over 60 individual orders, we received 1 business order for 80 shirts from Twillingate & Beyond.
- Rack cards/Hand maps – 1000 of each was ordered last week for 2023 distribution, more will be ordered before Christmas.
- Signage at campsites to be placed at sites for usage. Pay by donation.
- Plans are in place to apply for funding through ACOA and IET for Phase 3, a three-year project with focus on the North Island.
- An additional claim will be submitted for remaining materials/supplies.
- A final payment from IET (province) will follow upon completion of the project.

Deputy Mayor Greenham questioned if the Top of Twillingate will be connected to the main trail system. Leanne Hann to confirm with Grant White.

E. Public Works Committee

The Public Works agenda was presented by Deputy Mayor Greenham. Due to sickness and other unforeseen circumstances, the Public Works Committee meeting was cancelled for the month of December.

The following items were discussed:

Complaints

10 & 14 Oxfords Lane

Complaint regarding ditching. Mayor Blackler noted that Public Works will implement a ditching schedule based on priority in Town, and will rotate through these areas, including this area. No immediate action required.

31 A Main Street

Complaint regarding ditching and culvert. Public Works Foreman visited the area and noted that installation of a grate on the culvert would likely make the situation even worse. Mayor Blackler noted the area is prone to flooding. Public Works to complete a Site Visit and see if the culvert and ditched is blocked beyond what is reasonably expected in the area.

17 Park Road

Leanne Hann presented to Council a complaint regarding the neighboring water and sewer lines crossing private property. Leanne Hann to advise complainant the neighbors are now connected

to the Town systems and any remaining lines on the property are not actively in use. Removal of the lines would be a private civil matter.

General Concerns/ Updates

- Water Safety – Risk from wildlife no longer a concern.
- Water Levels – Council advised to consider the projected population increases and/or demands on water levels for 2023-2030. Further discussions on this matter should take priority in 2023.
- New Truck – A new truck for Public Works has been purchased, Town is awaiting bed liner, plow and sander for the truck.
- Pumps – Leanne Hann advised Council on discrepancy between Cecon and The Town between Flyght and Barnes Pumps for the new lift stations. The Town would like to continue using the Flyght Pumps, however the winning bid was submitted using Barnes pumps. Jeff Burt and Leanne Hann are working with Cecon, Wilf Maloney and the contractor to resolve the issue.

F. Protective Services Committee

No updates. Deputy Mayor Greenham and Councillor Johnson will sit on this committee in the absence of Councillor Rowsell.

G. Fisherman’s Committee (Councillor Blake)

No updates at this time.

H. Planning and Development Committee

The Planning and Development agenda was presented by Councillor Johnson. Due to sickness and other unforeseen circumstances, the Planning and Development Committee meeting was cancelled for the month of December.

The following items were discussed:

Applications – Development

115 A Main Street

Motion #22-190: Moved by Deputy Mayor Greenham and seconded by Councillor Watkins to approve in principle the request to construct a commercial shed/freezer at 115 A Main Street, subject to all applicable regulations. All in favor (5/0). Motion carried.

Stage Construction, Shore Road

Motion #22-191: Moved by Councillor Barnes and seconded by Councillor Watkins to approve in principle the request to infill and relocate a stage on Shore Road, subject to all applicable regulations. All in favor (5/0). Motion carried.

120 Main Street

Motion #22-192: Moved by Councillor Barnes and seconded by Councillor Watkins to approve in principle the request to construct a covered outdoor seating area adjacent to the existing building, subject to all applicable regulations. All in favor (5/0). Motion carried.

5B Butt's Lane

Motion #22-193: Moved by Councillor Watkins and seconded by Deputy Mayor Greenham to approve in principle the request to construct two residential dwellings, subject to all applicable regulations. All in favor (5/0). Motion carried.

61 Back Harbour Road

Leanne Hann presented a complaint to Council regarding a dilapidated building on the neighbouring property to 61 Back Harbour Road. Leanne advised Council the property is currently under a Crown Lease and therefore was not included in the tax sale for 2022, however it could be included for tax sales in 2023. Council discussed if the building should be taken down prior to the tax sale auction and advised Leanne Hann to include the property as is for tax sales in 2023.

45 Upper Jenkins Cove Road

Leanne Hann presented to Council a request to consider a variance on the lot size of the property located at 45 Upper Jenkins Cove Road. Council agreed that a variance of 10% on the lot size could be granted at a further date, however a broader discussion on rezoning would be required when more information regarding the request is made available.

Councillor Barnes left the meeting (8:41 pm).

7. ADMINISTRATION

Town Christmas Tree Lighting

Councillors expressed concerns that a public ceremony for lighting of the Town Christmas Tree was not done by the Town office. Leanne Hann advised Council of electrical concerns for the tree, and noted that an alternative plan for a Christmas tree will need to be considered. Council requested the Town office ensure a public event is held next year for the Christmas tree lighting

ceremony, and ensure a float is put in the parade on behalf of the Town.

Stadium, Accessible Parking

Councillor Watkins noted that the accessible parking signage was not put out for the stadium event this past weekend. Leanne Hann to talk with the Recreation Department regarding this.

Concerns regarding the Stadium operating hours were also presented by Council. Leanne Hann to speak with the Recreation Department regarding this.

Durrell Museum

Leanne Hann presented to Council an email from Stewart McKelvey that provided an overview of the Durrell Museum ownership and options for Council to consider in light of the information obtained.

Mayor Blackler and Council agree the Town would like to see the Durrell Museum remain operational, however concerns regarding insurance, ownership, and the financial impact to the Town must be addressed. Leanne Hann to speak with the DMC and Derek Bennett, and provide an update back to Council in the new year.

Municipal Assessment Agency Memo

Leanne Hann presented to Council a Memo from the MAA.

8. ADJOURNMENT

Motion #22-194: Being there no further business, it was moved by Councillor Watkins and seconded by Councillor Johnson that the meeting be adjourned. All in Favor (5/0). Motion Carried.

The meeting adjourned at 9:18 p.m.

Justin Blackler, Mayor

Leanne Hann

Leanne Hann, CAO