

**Minutes
Regular Meeting of Council
October 10, 2023 @ 7:00 pm
Town of Twillingate - Council Chambers**

Present:

Justin Blackler	Mayor
Janice Barnes	Councillor
Mike Johnson	Councillor
Danny Andrews	Councillor (Virtual Attendance)
Lloyd Blake	Councillor
Andrew Rowsell	Councillor
Jeff Burt	CAO

1. CALL TO ORDER

The meeting was called to order by Mayor Blackler at 19:01.

2. VISITORS/PRESENTATIONS

Presentation from Grant White. See Recreation below.

3. APPROVAL OF AGENDA

Motion #23-137: That the Agenda for the Regular Meeting of Council on October 10, 2023, be adopted as presented.

Moved by Councillor Barnes, Seconded by Councillor Johnson.

All in Favor (6/0). Motion carried.

4. MINUTES/MOTIONS FOR APPROVAL

Motion #23-138: BE IT RESOLVED to apply for cost-shared funding through Municipal Capital Works with the Municipal Infrastructure Division of the department of Transportation and Infrastructure, in the amount of \$1,293,462.35. for the purpose of a Pumpouse Retrofit – Phase 2. The Town of Twillingate agrees to provide its share of the cost shared funding at a contribution ratio of 90/10 (90% Provincial/10% Municipal) should it be selected for funding. The Town of Twillingate acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Twillingate.

Moved by Councillor Johnson, Seconded by Councillor Barnes.

All in Favor (6/0). Motion Carried.

Motion #23-139: That the Minutes from the Regular Meeting of Council on September 12, 2023, be adopted as presented.

Moved by Councillor Johnson, Seconded by Councillor Barnes.

All in favor (6/0). Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6. REPORTS – STANDING COMMITTEES:

A. Recreation Committee

The Recreation update was provided by Recreation Director, Grant White, and included the following:

- Updates on approved funding for trails
 - Discussion regarding the town commitment (funding portion), council would like to reference these minutes from previous meeting(s). Will need commitment for upcoming years as well.
- Rockcut Ultra report
 - Successful event, well attended (participants).
- VIC report – desire to discuss options for extending VIC season (both sides of current season)
 - Also discussion around meeting with TITA regarding future.
- Update on DayCamp, Sports/Hiking Camp 2023
 - Question on whether these camps would occur in 2024.
 - Intention is to apply for funding and operate these camps again in 2024.
- George Hawkins Arena
 - Arena signage – quote(s) to do signage.
 - Staffing – same as previous year.
 - Rates – council to discuss.
 - Advertising Plan – Discussions had with providers, waiting for quotes, as well as local businesses for options to purchase this advertising.
 - Maintenance Plan – Discussion regarding need to maintenance plan(s).
 - Ballfield
 - Maintenance and signage needed for care of field.
- Questions
 - What is the future of the rec centre?
 - Discussion regarding possible/best uses of this building.
- Grant White exits meeting 19:32

B. Finance Committee

The Finance Committee report was presented by Councillor Barnes. The Finance Committee meeting was held on October 10, 2023. The meeting was chaired by Councillor Barnes and was attended by Councillor Barnes, Mayor Blackler, Kathy Roberts and Jeff Burt.

The bank reconciliation was signed and approved by the Committee on June 12, 2023.

The following items were discussed:

May Income and Expense Report

Town Bills

Motion #23-140: To pay accounts payable.

Moved by Councillor Barnes, Seconded by Councillor Rowsell.

All in Favor (6/0). Motion carried.

Adjustments

Nothing to report.

Drama Club, JMOC – Donation Request

Motion #23-141: To donate \$50.00 towards the event for 2023.

Moved by Mayor Blackler, Seconded by Councillor Rowsell.

All in favor (6/0). Motion Carried

Twillingate Lions Club – Participation Request

Motion #23-142: Approve entry of a float in the parade for 2023.

Moved by Councillor Barnes, Seconded by Councillor Johnson.

All in Favor (6/0). Motion carried.

Cleaning Services Public Works Depot – Quote

Motion #23-143: To employ services weekly at quoted costs.

Moved by Councillor Barnes, Seconded by Rowsell.

All In Favor (6/0). Motion carried.

C. Community Services Committee - No updates

D. Rock Cut Trail Liaison Update –

- a. See above presentation from Grant White
- b. Bobby Gorman (Rock Cut Ultra) wanted to thank council for their support of the event. Event was a great success.

E. Protective Services Committee

- a. Notification that Firefighters Annual Baquet is being held on November 4, 2023.

F. Fisherman's Committee

Nil.

G. Tourism Committee

Nil.

H. Heritage Committee

Councillor Johnson provided an update on the Heritage Committee including the following:

The Committee has spoken with a few individuals who have offered ideas/services for fundraising.

I. Public Works Committee

The Public Works Committee report was presented by CAO, Jeff Burt. The Public Works Committee meeting was held on October 4, 2023. The meeting was chaired by Jeff Burt and was attended by Mayor Blackler, Deputy Mayor Greenham, Robbie Ings and Jeff Burt.

The following items were discussed:

Hydrant/Flow Testing – Water Feasibility Study

Flow testing was scheduled and completed by Stantec with assistance from Public Works Foreman, Robbie Ings on October 3, 2023. Results will be included in completed feasibility study.

Paving Services

Required services near completion. Additional services beyond original scope required, discussion around necessity of having policies in place to ensure all additional expenditures are fair, reasonable and responsible.

Chlorine Level Readings

This months reports showed issues with chlorine testing equipment. Testing equipment had failed, replacement equipment was purchased and is now being used.

Equipment Use Policy

Review recommended regarding use of publicly owned equipment, committee recommendation of full review for 2024.

New Business

Service Requests

- Road Maintenance – Grading – complete.
- Road Maintenance – Grading – complete.
- Road Maintenance – Grading – no further action to be taken.
- Other – Broken Guardrail(s) – complete.

Estimates for Services

Chlorine System – Estimate from K&D Pratt, committee recommendation of approval.

Motion #23-144 to accept from K&D Pratt, estimate as presented.

Moved by Councillor Rowsell, Seconded by Councillor Barnes.

All in Favor (6/0). Motion Carried.

Ice Control Material Delivery – Estimates received from RFQ for delivery of Ice Control Materials.

Motion #23-145 to accept the lowest bidder.

Moved by Councillor Johnson, Seconded by Rowsell.

All in Favor (6/0). Motion Carried.

General Requests

Installation of crosswalk light notification sign – request submitted via Bruce McGrath. Committee recommendation of deny.

Motion #23-146 to deny request as no viable spot available.

Moved by Councillor Johnson, Seconded by Rowsell.

All in Favor. (6/0). Motion Carried.

Curb Stop Installation – request from homeowner/developer for town to install a curb stop where such does not already exist. Committee recommendation of deny.

Motion #23-147 to not install a curb stop.

Moved by Councillor Johnson, Seconded by Councillor Andrews.

Discussion on motion

- Questions from councillors regarding policy and practice. Remarks regarding the need for consistency in these matters. Policy needs to be developed and/or reviewed.

All in Favor (6/0). Motion Carried.

J. Planning and Development Committee

The Planning and Development Committee meeting minutes were presented by Councillor Rowsell. The Planning and Development Committee meeting was held on October 3, 2023. The meeting was chaired by Councillor Rowsell and was attended by Councillor Blake, Councillor Johnson and Jeff Burt.

The following items were discussed:

Arena – Gas Tax

Federal contributions to current arena project have reached the allowed maximum. Additional monies needed to account for tender(s) received will have to come from another source.

Hospital Lane – Road Safety

Concerns raised regarding traffic and safety on hospital lane (back route to route 340). Administration will engage in conversations with the Department of Transportation.

New Business

Development Application – Masonic Lodge - Renovations

Motion #23-148 to accept application as presented, including the waiving of application fees.
Moved by Councillor Rowsell, Seconded by Councillor Blake.

Discussion

- Regarding the fact that waving fees is not policy and it has not been a practice that council has engaged in the past.

All in Favor (6/0). Motion Carried.

Development Application – Amendment – 46A Main Street

Motion #23-149: to approve amendment as presented.

Moved by Councillor Rowsell, Seconded by Councillor Barnes.

All in Favor (6/0). Motion Carried.

Business Occupancy – 5 Durrell – Short Term Rental

Motion #23-150: To approve in principle the business occupancy application for 5 Durrell Street.

Moved by Councillor Rowsell, Seconded by Councillor Barnes.

All in Favor (6/0). Motion Carried.

Business Application – 46 A Main Street – Second location for fishing and boat tours.

Motion #23-151: To approve application as presented.

Moved by Councillor Rowsell, Seconded by Councillor Johnson.

All in Favor (6/0). Motion Carried.

General Requests

Peyton's Road, Water/Sewer – Two options presented in correspondence for consideration.

Motion #23-152: To deny as presented, option two (2).

Moved by Councillor Rowsell, Seconded by Councillor Johnson.

All in Favor (6/0). Motion Carried.

Oxford's Lane – Street/house number sign request – request of sign to further identify house(s) on a laneway/driveway.

Motion #23-153: To deny erection of sign on Oxford's Lane.

Moved by Councillor Rowsell, Seconded by Councillor Barnes.

All in Favor (6/0). Motion Carried.

7. ADMINISTRATION

Proclamation

National Child Abuse Prevention Month

Motion #23-154: To proclaim October as Child Abuse Prevention Month.

Moved by Mayor Blackler, Seconded by Councillor Rowsell.

All in Favor (6/0). Motion Carried.

General Update

- **Fireman's Annual Banquet** – Scheduled for November 4, 2023.
- **Request from CAO** – Consideration of council in moving to two (2) public meetings monthly, beginning in January of 2024.

General Correspondence Presented to Council

- Lynn Decker Ellsworth – MNL Campaign
- Trina Appleby – MNL Campaign
- William Ivany – Letter
- John Gillett – Letter
- Petition – Submitted by resident for Government of Municipal and Provincial Affairs of Newfoundland and Labrador, regarding unfair assessment values of Twillingate properties.

8. REGULATIONS –

Nil

9. ADJOURNMENT

Motion #23-155: There being no further business, it was moved by Councillor Johnson and seconded by Councillor Barnes that the meeting be adjourned. All in Favor (6/0). Motion carried.

The meeting adjourned at 9:11 p.m.

Justin Blackler, Mayor

Jeff Burt, CAO 