

Minutes
Regular Meeting of Council
May 08, 2023 @ 7:00 pm
Town of Twillingate - Council Chambers

Present:

Justin Blackler	Mayor
Wayne Greenham	Deputy Mayor (departed at 9:25 pm)
Janice Barnes	Councillor
Mike Johnson	Councillor
Mitchell Watkins	Councillor
Lloyd Blake	Councillor
Andrew Rowsell	Councillor
Leanne Hann	CAO
Jeff Burt	Director Public Works, EDO

1. CALL TO ORDER

The meeting was called to order by Mayor Blackler at 7:00 pm.

2. VISITORS/PRESENTATIONS

Grant White, Recreation Director Town of Twillingate, provided an update on recreation. Items discussed included Rockcut Trails, Downhome Expo, Tourism Committee, recreation centre summer activities, funding agreements and applications, summer students, Green Team, arena scheduling and summer plans for Dave Stuckey, and ballfield maintenance, naming, and scheduling. Grant also presented a Healthy Eating Policy to Council. Grant will revise the Policy and present back to Council as requested.

3. APPROVAL OF AGENDA

Motion #23-065: Moved by Councillor Rowsell and seconded by Councillor Barnes that the Agenda for the Regular Meeting of Council on May 08, 2023, be adopted as presented. All in Favor (7/0). Motion carried.

4. MINUTES/MOTIONS FOR APPROVAL

Motion #23-066: Moved by Councillor Watkins and seconded by Councillor Rowsell that all seasonal businesses can request, via a form to the Town office, an adjustment of 25% to their Business Tax. All in favor (6/0). Motion carried. Note: Deputy Mayor Greenham abstained from voting.

Motion #23-067: Moved by Councillor Johnson and seconded by Councillor Rowsell to extend the tax deadline to June 30, 2023, with an interest-free grace period of 31 days. Simple interest will be applied monthly to outstanding balances at a rate of 0.005417%, as of August 01, 2023. All in favor (7/0). Motion carried.

Motion #23-068: Moved by Councillor Johnson and seconded by Councillor Rowsell that the Minutes from the Regular Meeting of Council on April 03, 2023, be adopted as presented. All in favor (7/0). Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Mayor Blackler advised that Councillor Rowsell will now act as a liaison for the Physician Retention and Recruitment Committee moving forward.

Mayor Blacker provided an update on a positive meeting he had with the CAC.

6. REPORTS – STANDING COMMITTEES:

A. Finance Committee

The Finance Committee report was presented by Councillor Barnes. The Finance Committee meeting was held on May 08, 2023. The meeting was chaired by Councillor Watkins and was attended by Councillor Barnes, Kathy Roberts and Leanne Hann.

The bank reconciliation was signed and approved by the Committee on May 08, 2023.

The following items were discussed:

April Income and Expense Report

Councillor Barnes advised that no major concerns were identified with the April 2023 Income and Expense Report, or the April Adjustments/Accounts Payable Reports, as presented.

Motion #23-069: Moved by Councillor Barnes and seconded by Councillor Rowsell to approve the April 2023 Income and Expense Report as presented. All in favor (7/0). Motion carried.

Town Bills

Motion #23-070: Moved by Councillor Barnes and seconded by Deputy Mayor Greenham to approve payment of Town bills (unpaid) as presented during the Committee Meeting on May 08, 2023. All in Favor (7/0). Motion carried.

8, 12, and 22C Blow Me Down Lane, 230 & 236 Durrell Street – Tax Adjustment Request.

Councillor Barnes presented the property owners' concerns with the vacant land tax for the properties located at 8, 12, 22C Blow Me Down Road, and 230 & 236 Durrell Street. Council consensus was to conduct a site reconnaissance and provide an update to the property owner.

17 Main Street – Garbage Collection Fee Adjustment Request

Motion #23-071: Moved by Councillor Barnes and seconded by Councillor Rowsell to deny the adjustment request of \$83 (2022) and \$90 (2023) for 17 Main Street as per the CNWM agreement. All in Favor (7/0). Motion carried.

12 & 16 Coopers Lane – Adjustment Request

Motion #23-072: Moved by Councillor Barnes and seconded by Councillor Johnson to address 12 & 16 Cooper’s Lane until after a site visit can happen. All in Favor (7/0). Motion carried.

Twillingate Legion – Donation Request

Motion #23-073: Moved by Councillor Barnes and seconded by Councillor Rowsell to donate \$350.00 to the Twillingate Legion to help with lawn maintenance and repairs. All in Favor (7/0). Motion carried.

Winter Cruising – Membership Fee

Councillor Johnson led a discussion on Winter Cruising NL. Mayor Blackler requested Councillor Johnson review the membership further and report back to Council before a decision is made on membership.

Collections Policy

At the request of Leanne Hann, review of the revised Collections Policy was tabled until the next Public Meeting of Council.

B. Public Works Committee

The Public Works Committee report was presented by Jeff Burt. The Public Works Committee Meeting was held on May 03, 2023. The meeting was chaired by Deputy Mayor Greenham and was attended by Councillor Johnson and Jeff Burt.

The following items were discussed:

Development Complaint

Concerns regarding the development of a fence on the neighbouring property were presented to the Committee. The Committee’s consensus was that drainage will not be impacted due to the development.

Water/Curb Stop Turn Offs

The Committee suggested to Council that water turn on/off should be conducted on a seasonal basis from May 01 – October 31, 2023. A community educational piece on locating your curb stop was recommended.

Water System

The Committee suggested the Town move forward with Step 1 of a four-step plan from Stantec to conduct a Water System study of Twillingate.

Pumphouse

A quote for immediate repairs to the pumphouse for \$3,500.00 was reviewed by the Committee. The Committee consensus was to move forward with the repairs. The Committee notes the repairs are not complete repairs, but rather a step towards helping to identify issues within the pumphouse.

Spring Cleanup

Jeff Burt provided an update on Spring Cleanup. Spring Cleanup is scheduled to commence on May 24, 2023. Jeff Burt advised Council to consider a different approach to Spring Cleanup in effort to lessen the impact during the beginning of tourist season. Jeff suggested the date be moved up earlier in the season.

C. Planning and Development Committee

The Planning and Development Committee Meeting minutes were presented by Councillor Rowsell. The Planning and Development Committee Meeting was held on May 04, 2023. The Meeting was chaired by Councillor Rowsell and was attended by Councillor Johnson, Councillor Blake, Jeff Burt, Fire Chief Craig Clarke, Robbie Ings (Foreman) and Leanne Hann.

The following items were discussed:

Business Application - 26 Oxford's Lane

Motion #23-074: Moved by Councillor Rowsell and seconded by Councillor Barnes to approve a massage therapy business to operate at 26 Oxford's Lane, Twillingate, subject to all applicable regulations and conditions. All in Favor (6/0). Motion carried. (Deputy Mayor Greenham was not present for voting).

Development Application – 5 Skinners Lane

Council was presented a development application for a new shed at 5 Skinners Lane, Twillingate. As the proposed development would require a variance from the Development Regulations, public advertising will be conducted.

Development Application – 2 Durrell Street

Council was presented a development application for a new shed at 2 Durrell Street, Twillingate. As the proposed development would require a variance from the Development Regulations, public advertising will be conducted.

Development Application – 17 Long Lane

Council was presented a development application for a new shed at 17 Long Lane, Twillingate. As the proposed development would require a variance from the Development Regulations, public advertising will be conducted.

Business Application - 114 Main Street

Council was presented a business application for “Olde House Shows” business located at 114 Main Street, Twillingate. As the proposed use is discretionary, public advertising will be conducted.

Crown Lands Application 161101

Council was presented Crown Lands Application 161101. Councillor Barnes cautioned the water hook-up was not available via direct connection to the Town. Council consensus was to approve the request from Crown Lands.

45 Upper Jenkins Cove Road – Request for Variance

Council was presented a request for a variance and re-zoning at 45 Upper Jenkins Cove Road. Council consensus was to conduct a site reconnaissance before making any decisions.

Firehall

An update on the Fire Hall was presented to Council. An OHS inspection on the Fire Hall was conducted on April 19, 2023, and nine orders were given for non-compliance. OHS advised the Town to take immediate steps to find an alternative building to house fire services. With the consensus of Fire Chief Craig Clarke, the Recreation Centre is being considered for retrofits to house Fire services.

Stadium

An update on the stadium renovations was presented to Council. Renovations are expected to commence in August 2023 for an approximate duration of six weeks.

Line Flushing

A discussion regarding seasonal hydrant line flushing was tabled for the next Public Meeting of Council.

Correspondence – Outport Realty

Correspondence from Outport Realty regarding Motion #23-051 to place a six month pause on the review of all business permit applications for short-term rentals to allow Council time to develop a Short-Term Rental Policy, was presented to Council. Councillor Rowsell confirmed the intentions of Council was to pause the review of short-term rental applications to allow Council time to create a Policy in this area. Councillor Rowsell indicated that Council has made great strides in creating the Policy and suggested that Council continue the pause and complete the Policy as soon as

possible. Mayor Blacker advised that creation of the Policy could be faster than six months, and that Council is committed to developing the Policy as quickly as possible.

Correspondence – 56 Main Street

A request from the property owner to connect the water line from a shed to the main line for the property was presented to Council. Council consensus was to allow the connection as requested.

Correspondence – WSF Construction

Councillor Barnes presented communication from WSF Construction to Council regarding Motion #23-051 (as above). Council consensus was to re-visit the communication at the next Short-Term Rental Policy meeting.

Correspondence – Froude’s Construction

Councillor Barnes presented communication from Froude’s Construction to Council regarding Motion #23-051 (as above). Council consensus was to re-visit the communication at the next Short-Term Rental Policy meeting.

Correspondence – Blow Me Down Beach

Correspondence opposing the proposed fishing village redevelopment at Blow-Me-Down beach was presented to Council. Mayor Blackler noted the proposed development is a reconstruction of the traditional fishing rooms and was proposed to be constructed on posts with no infill according to the developer. The development was approved by Heritage NL and is to be a replica of the fishing rooms prior to the 1900s that will match the existing historic Jenkins House building. The area will be another spot for both residents and tourists to visit that will commemorate the history of our Town.

Correspondence – North 99

Leanne Hann detailed a request from North 99 Restaurant for Council to show appreciation to those restaurants that stay open year-round. Council expressed their thanks for restaurants that stay open year-round. Council consensus was to re-visit the request at the next Tourism Committee meeting.

Correspondence – 287A Bayview Street

Correspondence requesting cleaning and removing the remnants of a burned building was presented to Council. Council consensus was to send a letter to the property owner requesting the area be cleaned.

Correspondence – Resident Concerns, Fence

Correspondence from residents concerned with the recent development of a fence in Town was presented to Council.

Motion #23-075: Moved by Councillor Rowsell and seconded by Councillor Johnson to send a

letter of non-compliance to the resident asking him to bring his fence into compliance with the current regulations. All in Favor (6/0). Motion carried. (Deputy Mayor Greenham was not present for voting).

Deputy Mayor Greenham departed the Council Meeting at 9:25 pm.

Correspondence – 20 Young’s Lane

Correspondence from the property owner of 20 Young’s Lane regarding Motion #22-082 was presented to Council. Council requested the applicant discuss his concerns with Council in person.

Correspondence - Farmer’s Market

Jeff Burt advised Council that a resident has approached the Town office to discuss plans for a Farmer’s Market in Twillingate. Council suggested the resident contact the Durrell Museum as a potential location.

D. Community Services Committee

Councillor Barnes informed Council that the Fish Fun and Folk Festival Committee has met several times and that a new festival/events coordinator has been hired. The Festival Committee requested to meet with Council.

E. Recreation Committee

Recreation update as provided by Grant White above.

F. Rock Cut Trail Liaison Update

Councillor Rowsell provided an update on Rockcut Trails including the following:

- New merchandise has been ordered.
- Trail ambassadors have been discussed to keep an eye on the trails for maintenance, etc.
- Campsites, signage for campsites and usage with donations is being considered.
- The Hospital Pond Committee has requested that Rockcut take over the Hospital Pond Trail. This is still under review by Rockcut.

G. Protective Services Committee

Protective Services update provided above (Fire Hall update).

It was also noted by Council that the RCMP presence appears to be stronger in the community lately.

H. Fisherman’s Committee

Councillor Blake requested the Town apply for a JCP project. The project is to replace/repair two wharves. Leanne Hann to follow-up with Councillor Blake.

I. Tourism Committee (Mayor Blackler)

Mayor Blackler provided an update on the Tourism Committee including the following:

- Grant White, Recreation Director Town of Twillingate, has joined the Tourism Committee.
- A letter has been submitted to seasonal operators and businesses advising of changes to the Tax Structure, amongst other updates on Town Council and tourism.
- The Tourism Committee will meet on the Monday prior to the regularly scheduled monthly Public Meeting of Council.

J. Heritage Committee

Councillor Johnson provided an updated on the Heritage Committee including the following:

- Old House Cove Cemetery, Hart's Cove Cemetery and Young's Point Cemetery need \$3,400.00 for required repairs. Councillor Johnson met with MHA Dereck Bennett to discuss funding.
- The committee has engaged with Heritage NL.
- The committee is considering a JCP project to conduct research on the cemeteries. The committee may request the Town's assistance with this project.

7. ADMINISTRATION

Correspondence - Durrell Museum

Leanne Hann presented several letters of concern regarding the Durrell Museum. Mayor Blackler clarified that Council did not ever consider removal of the building, and that Council continues to work with the Durrell Museum on a transfer of ownership.

International Day Against Homophobia

Council consensus was to show support for the International Day Against Homophobia by sharing a Facebook post on the Town's Facebook page.

Communication – Resident Request

Request from resident for Council to show support for all special interest groups. Council consensus was not to fly special interest flags, but rather show support for special interest groups via other means.

Hospital Pond

Councillor Johnson advised Council that lighting for hospital pond will now include 10 solar lights around the pond.

Salem's Cove

Councillor Johnson advised Council that large amounts of debris are being dumped in the area of Salem's Cove. Council requested that Public Works clean the area up.

Mike Johnson

Councillor Johnson advised Council that he is considering taking a three month leave of absence from Council to focus on work-related matters. He is still undecided due his commitment with the Cemetery Committee.

8. REGULATIONS – N/A

9. ADJOURNMENT

Motion #23-076: There being no further business, it was moved by Mayor Blackler and seconded by Councillor Rowsell that the meeting be adjourned. All in Favor (6/0). Motion carried.

The meeting adjourned at 10:30 p.m.

Justin Blackler, Mayor

Leanne Hann

Leanne Hann, CAO