

### Employment Opportunities

Sports Programs Coordinator, Sports and Recreation Leader,  
Activity Leader (Seniors), Hiking Guide.

The Town of Twillingate is seeking enthusiastic, energetic recreation students who are eager to put their classroom knowledge into practice. As a recreation student, you will assist in designing, organizing, and implementing recreational programs and community events. This role is perfect for students studying recreation, sports management, or related fields, and it offers a hands-on opportunity to develop your skills while making a positive impact in the community.

**These positions may include, but not limited to, the following duties:**

- Assist in brainstorming, planning, and executing recreational and sporting events
- Contribute creative ideas for programs
- Collaborate with team members to manage equipment, venues, and schedules
- Serve as a point of contact for participants and parents
- Assist managing social media (updates and event promotion)
- Assist with administrative duties, program evaluations, and feedback collection
- Work closely with recreation/municipal staff
- Other duties as assigned by the Recreation Director

#### **Qualifications**

- A genuine passion for enhancing community well-being through recreational activities
- Excellent communication skills—both written and verbal
- Strong organizational skills with a keen eye for detail
- Ability to work well independently and collaboratively in a fast-paced, dynamic environment
- Experience in event planning or volunteer coordination is an asset, but not required

#### **And:**

(a) is between 15 and 30 years of age (inclusive) at the start of employment;

(b) is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act [S.C. 2001, c. 27]\**; and

(c) is legally entitled to work according to the relevant provincial /territorial legislation and regulations

\*International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents.

#### **Details**

##### **Temporary Term Position(s)**

- Start date: June 30<sup>th</sup>, 2025. 8 weeks, 35hrs/week, \$16/hr.
- End date: August 22<sup>nd</sup>, 2025.

Applicants are asked to send their resume to:

Recreation Director Grant White [grant.white@townoftwillingate.ca](mailto:grant.white@townoftwillingate.ca)

Deadline to apply is Friday, May 16<sup>th</sup>, 2025.