



Town of Twillingate

Job Posting

Position Title: Water and Wastewater Operator

Location: Town of Twillingate, Newfoundland and Labrador

Employment Type: Full-Time, Permanent

Hours of Work: Rotational shifts, Monday–Sunday, 7:00 AM – 5:00 PM (schedule alternates Monday–Thursday and Thursday–Sunday)

Compensation: \$26–\$32 per hour, plus pension, insurance, and vacation

Probationary Period: 90 days

Closing Date: September 5, 2025

Position Summary

The Town of Twillingate is seeking a dedicated and qualified Water and Wastewater Operator to join our team. Reporting to the Chief Administrative Officer, the successful candidate will be responsible for the safe, efficient, and compliant operation of municipal water treatment, distribution, and wastewater systems. This position is critical in ensuring that residents receive safe drinking water and that wastewater is treated and disposed of in accordance with regulatory standards.

Key Responsibilities

Water Operations

- Operate and monitor computerized control systems and related equipment in plants (pumphouse and booster stations) to regulate water treatment and distribution.
- Inspect and monitor plant equipment and systems for malfunctions and normal operation.
- Read flow meters, gauges, and other instruments to measure water output, consumption, and chlorine levels.
- Collect and test water samples, analyze results, and adjust plant equipment to ensure compliance with quality standards.
- Provide verbal and written instructions for process control changes to maintain regulatory standards.
- Perform security checks on plant facilities and grounds.
- Respond to public inquiries regarding water quality issues and emergencies.
- Maintain accurate logs, reports, and operational statistics.
- Assist with maintenance, installation, and repair of plant machinery.
- Measure, mix, and transport treatment chemicals as required.

Wastewater Operations

- Operate and monitor control systems for wastewater treatment, lift stations, and outfalls to regulate sewage flow and disposal.
- Conduct patrols of stations and outfalls, inspecting pumps, motors, filters, and entry points.
- Monitor gauges, meters, and instruments to ensure safe and compliant operations.
- Perform security checks on wastewater systems and grounds.
- Complete and maintain operational logs and reports.
- Carry out preventative maintenance to ensure compliance with safety and environmental regulations.
- Assist with equipment installation and repair when needed.

General Duties

- Maintain facilities, houses, stations, and grounds in a clean, safe, and professional manner.
- Participate in weekend work on a rotational basis with a two-person schedule.

Required Qualifications

- Completion of High School.
- College or industry training in chemistry, pollution control, or related subjects considered an asset.
- Certification in Water Treatment and/or Distribution.
- Certification in Wastewater Collection and/or Treatment.
- WHMIS and Transportation of Dangerous Goods (TDG) certification; safety training considered an asset.
- Willingness and ability to complete mandatory certification training (e.g., water distribution, water treatment, wastewater collection, wastewater treatment, chlorine handling).
- Capability and willingness to achieve regulatory authority certification as required.

Skills and Competencies

- Strong mechanical aptitude and ability to troubleshoot equipment.
- Ability to work independently and as part of a team.
- Strong communication skills for public inquiries and reporting.
- Detail-oriented with excellent record-keeping and organizational skills.
- Commitment to health, safety, and environmental compliance.

Application Process

Interested candidates are invited to submit a resume and cover letter outlining their qualifications to:

**Chief Administrative Officer
Town of Twillingate
cao@townoftwillingate.ca
709-884-2438**

Applications must be received by **September 5, 2025**. Only those selected for an interview will be contacted.